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SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD**REGULAR MEETING****MONDAY, JANUARY 14, 2002, 3:00 PM TO 5:30 PM****DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO****A G E N D A**

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/14/02
- I. **Roll Call**
- II. **Adoption of the Agenda**
Adoption of Minutes from December 10, 2001
- III. **Administrative Announcements**
- **Gavin Newsome will be attending Jan 17 Policy Meeting**
- **Calendar of 2002 Meetings**
- IV. **Public Comment, and before each item comes to vote**
- V. **Report on Status of the meeting with the Mayor**
- VI. **McKinney Update**
- **Bayview Workshop (Logistics)**
- **ADA-FHAA Trainings**
- **Cultural Competency Training**
- VII. **For Discussion and Possible Action:**

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1. The Funding Committee will oversee the 2002 Continuum of Care (CoC) application and the McKinney Evaluation processes, pending approval of the Local Board. If an issue pertaining to the CoC application needs to be referred to the Policy Committee/Full Board, it will be done through the Funding Committee.

2. Non-conflicted Local Board members attending the Funding Committee will meet on as-needed basis during the CoC application process because decisions must be made quickly. (NOTE: The last two years, the Funding Committee met weekly in its capacity as the CoC application process overseer.)

3. Because of time constraints and having the Funding Committee as the focal point for the CoC application process, the full Local Board gives full authority to the Funding Committee in the decision making of both funding and process policies affecting the CoC application.

- VIII. **Discussion and Possible Action:** Report to the SF Board of Supervisors regarding homeless expenditures

IX. **Committee Reports**

A. **Funding** - Next Meeting: Monday, 01/22/02, 2PM - 4PM, 25 Van Ness, Room 720

B. **Policy** - Next Meeting: Thursday, 01/17/02, 10 AM - 12 PM, 101 Grove St., Rm. 220

C. **Steering** - Next Meeting: Monday, 02/04/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership – Next Meeting: Not Scheduled Yet

E. Oversight – Next Meeting Tuesday, 01/22/02, 12 – 2 PM, 101 Grove Street, Rm. 220

X. Presentation of Departmental Reports –

| | |
|---|-------------------|
| A. Mayor's Office on Homelessness | George Smith |
| B. Department of Human Services | Maggie Donahue |
| C. Department of Public Health | Anne Kronenberg |
| D. Mayor's Office of Housing | Joel Lipski |
| E. Mayor's Office of Community Development | Gene Coleman |
| F. Department of Children, Youth & Families | Winna Davis |
| G. Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. Dept. of Adult and Aging Services | David Newcomer |

XI. Old Business

XII. Public Comment – re: matters under the jurisdiction of the Local Board

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 87 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at: Sunshine Ordinance Task Force, Donna Hall, Clerk, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683. Telephone: (415) 554-7724, Fax: (415) 554-7854. E-Mail: Donna_Hall@ci.sf.ca.us. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force (listed above), the San Francisco Public Library, and on the City's web site at: www.ci.sf.ca.us.

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TRANSLATION SERVICES

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Local Homeless Coordinating Board Office (252-3158) during normal business hours. The material can be faxed or mailed to you upon request.

You can follow the Local Board's activities on line at: <http://cl.sf.ca.us/lhcb>

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Phone: 415-252-3158, Fax: 415-252-3118**

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SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

MONDAY, JANUARY 14, 2002, 3:00 PM TO 5:30 PM

**DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO**

Minutes

I. Call to Order: 3:20

Members Present: Gene Coleman, Bob Nelson, Diane Burke, John Wilson, Bobbie Rosenthal, Joyce Miller, Jennifer Freidenbach, Nora O'Connor, Janine Grantham, Gail Gilman, Ellouise Patton, Pat Harrison, Barry Hermanson, Carrie Wonzer, George Smith, Anne Kronenberg, Maggie Donahue, Scott Madden, David Newcomer, Roma Guy, Marcia Argyris, Daniel Julius

Excused Members: Rita Semel

Non-Members Present: Darryl Smaw (Local Board Liaison), Stacey Cornell (Salvation Army), Lauren Hall (Corporation for Supportive Housing), Hermann Taft (Central City Hosp. House), Barrie Grenell (OBA), Marlon Mendieta (Community Housing Partnership), Luther Richard (CCHH), Willow Schrager (Harder & Co.), Michelle Magee (Harder & Co.), Yulitza Peraza (DHS), Julia Zeuli

II. Administrative Announcements

- Supervisor Gavin Newsome will be attending Jan 17 Policy Meeting
- Calendar of 2002 Meetings
- Supervisor Chris Daly has a planning meeting for a homeless summit.
 - o Local Board is invited
 - o Planning Meeting Thursday 17, 12-2 PM.

DOCUMENTS DEPT.

III. Report on Status of the meeting with the Mayor

- Mayor is willing to meet
- Date not yet determined

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IV. Adoption of the Agenda – Passed unanimously

Adoption of Minutes from December 10, 2001 – Passed unanimously

V. McKinney Continuum of Care Application Process

- Workshop scheduled for the community
 - o (Location Southeast Community Center)
 - o 1800 Oakdale San Francisco, CA
 - o 6:30 – 8:30
- There was a date change for the workshop Tues. 22, not Wed. 23.

VI. For Discussion and Possible Action:

1. The Funding Committee will oversee the 2002 Continuum of Care (CoC) application and the McKinney Evaluation processes, pending approval of the Local Board. If an issue pertaining to the CoC application needs to be referred to the Policy Committee/Full Board, it will be done through the Funding Committee. **(In the Bylaws)**

2. Non-conflicted Local Board members attending the Funding Committee will meet on as-needed basis during the CoC application process because decisions must be made quickly. (NOTE: The last two years, the Funding Committee met weekly in its capacity as the CoC application process overseer.)
3. Motion: Because of time constraints and having the Funding Committee as the focal point for the CoC application process, the full Local Board gives full authority to the Funding Committee in the decision making of both funding and process policies affecting the CoC application.

***Amended motion by Gene Coleman, seconded and carried unanimously:**

Because of time constraints and having the Funding Committee as the focal point for the CoC application process, the full Local Board gives technical authority to the Funding Committee to manage both funding and process policies affecting the CoC application. Final rankings will come back to the Full Board for a final decision. There will be management updates at each Full Board meeting and given to each Full Board member.

VIII. Discussion and Possible Action: Report to the SF Board of Supervisors regarding homeless expenditures

- suggested that we compare to N.Y. and see if we are comparing 'apples to apples'
- This

IX. Committee Reports

A. Funding – *Next Meeting: Monday, 01/22/02, 2PM - 4PM, 25 Van Ness, Room 720*

- **Did not meet**

B. Policy – *Next Meeting: Thursday, 01/17/02, 10 AM - 12 PM, 101 Grove St., Rm. 220*

- o Meeting w/ Supervisor Newsom at the next Policy Meeting
- o Will be developing a workplan surrounding vehicular housing laws the next 6 months

C. Steering – *Next Meeting: Monday, 02/04/02, 12-2 PM, 25 Van Ness, Room 720*

- **No Report**

D. Membership – *Next Meeting: Not Scheduled Yet*

- o Meet Quarterly
- o No Report

E. Oversight – *Next Meeting Tuesday, 01/22/02, 12 – 2 PM, 101 Grove Street, Rm. 220*

- Received all information from the Departments & will be reviewed at next meeting
- Will do a presentation at the next Steering committee of progress
- Want an Action Plan from the Local Board: How will address their part of CoC

X. Presentation of Departmental Reports –

A. Mayor's Office on Homelessness

George Smith

- i. Just added New Liberation to Winter Shelter Sites (85 Beds)
- ii. Just added St. Paulus to Winter Shelter Sites (30 Beds)

B. Department of Human Services

Maggie Donahue

- iii. Budget Issues (State Cut Funding for Supportive Housing Projects)
- iv. Opening 165 A St. for Family's w/ special needs (48 units)
- v. Mission Resource Center will be opening at the end of February.

C. Department of Public Health

Anne Kronenberg

- No Report

D. Mayor's Office of Housing

Scott Madden

- only received one statement of interest for Supportive Housing (98 Units)

E. Mayor's Office of Community Development

Gene Coleman

- ESG grants were only cut \$90

F. Department of Children, Youth & Families

Winna Davis

- No Report

- G. Mayor's Criminal Justice Council
 - No Report
- H. Dept. of Adult and Aging Services
 - No Report

Cynthia Caporizzo

David Newcomer

XI. Old Business

XII. Public Comment – re: matters under the jurisdiction of the Local Board

- None!

Adjourned 5:20 PM

Notes taken by: Darryl Smaw (Local Board Liaison)

**25 Van Ness Ave, Suite 750, San Francisco, CA 94102, ATTN: Liaison to Local Board
Phone: 415-252-3158, Fax: 415-252-3118**

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD**PUBLIC HEARING****INFORMATION ON****INFORMATION ON HUD FUNDING****McKinney Programs**

Thursday, January 17, 2002
6:00 PM - 8:00 PM

"Cancelled"

Southeast Community Center

Alex L. Picture Room

1800 Oakdale Avenue

(Cross street Newcomb off 3rd)

415-821-1534

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- I. Introduction
- II. Presentation(s)
- III. Application Process
- IV. General Discussion (Community Needs)

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SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD**CANCELLED****PUBLIC HEARING****INFORMATION ON****INFORMATION ON HUD FUNDING****McKinney Programs****Thursday, January 17, 2002****6:00 PM - 8:00 PM****South East Community Center****Alex L. Picture Room****1800 Oakdale Avenue****(Cross street Newcomb off 3rd)****415-821-1534****DOCUMENTS DEPT.****JAN - 9 2002****SAN FRANCISCO
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- I. Introduction**
- II. Presentation(s)**
- III. Application Process**
- IV. General Discussion (Community Needs)**

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Agenda

PUBLIC HEARING

INFORMATION ON HUD FUNDING

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McKinney Programs Grant

TUESDAY, JANUARY 22, 2002

6:30 PM – 8:30 PM

**South East Community Center
Alex L. Picture Room
1800 Oakdale Avenue
(Cross street Newcomb off 3rd)
415-821-1534**

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

PUBLIC HEARING AGENDA

INFORMATION ON INFORMATION ON HUD FUNDING

McKinney Programs

Tuesday, January 22, 2002

6:30 PM – 8:30 PM

Southeast Community Facility

Alex L. Pitcher Room

1800 Oakdale Avenue

(Cross street Newcomb off 3rd)

415-821-1534

01-15-02P03:56 RCVD

DOCUMENTS DEPT.

- I. Introduction**
- II. History of the Local Board Co-Chairs**
- III. Overview of McKinney-DHS**
- IV. Roles in McKinney-DPH, MOH, HUD**
- V. The good and the bad of McKinney funding from the view of a social services provider – (Ellouise Patton, YCD)**

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SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, FEBRUARY 11, 2002, 3:00 PM TO 5:30 PM

**DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO**

AGENDA

DOCUMENTS DEPT.

FEB - 7 2002

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- I. **Roll Call**
- II. **Adoption of the Agenda**
Adoption of Minutes from January 14, 2002
- III. **Administrative Announcements**

*Public Comment, and before each item comes to vote
- IV. **Report on Status of the meeting with the Mayor**
- V. **For Discussion and Possible Action:** What's the plan to remove Draft from the CoC?
- VI. **McKinney Continuum of Care Application Process (Funding Committee Report)**
• **Rankings governing the McKinney Grant Application Process**
- VII. **For Discussion and Possible Action:** Which homeless count figure will the Board use to base all our standards?
- VIII. **For Discussion and Possible Action:** Participation on Sub-committees. Would moving the time, date of the Funding subcommittee attract greater attendance? When? New Chairs?
- IX. **Co-Chairs Report**
- X. **Committee Reports**
A. **Funding** – Next Meeting: Tuesday, 02/19/02, 2PM - 4PM, 25 Van Ness, Room 720
B. **Policy** – Next Meeting: Thursday, 02/21/02, 10 AM - 12 PM, 101 Grove St., Rm. 220
C. **Steering** – Next Meeting: Monday, 03/4/02, 12-2 PM, 25 Van Ness, Room 720
D. **Membership** – Next Meeting:
E. **Oversight** – Next Meeting Tuesday, 2/12/02, 12 – 2 PM, 101 Grove Street, Rm. 310
2/26/02, 12 – 2 PM, 101 Grove Street, Rm. 320
- XI. **Presentation of Departmental Reports –**
A. **Dept. of Adult and Aging Services** David Newcomer
B. **Mayor's Office on Homelessness** George Smith
C. **Department of Human Services** Maggie Donahue
D. **Department of Public Health** Anne Kronenberg
E. **Mayor's Office of Housing** Scott Madden
F. **Mayor's Office of Community Development** Gene Coleman
G. **Department of Children, Youth & Families** Winna Davis
H. **Mayor's Criminal Justice Council** Cynthia Caporizzo

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Local Homeless Coordinating Board

February 11, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

MONDAY, FEBRUARY 11, 2002, 3:00 PM TO 5:30 PM

DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO

DOCUMENTS DEPT.

JUN 10 2005

MINUTES

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I. Call to Order 3:15

Members Present: Gene Coleman, Bob Nelson, Joyce Miller, Jennifer Friedenbach, Nora O'Connor, Janine Grantham, Gail Gilman, Rita Semel, Barry Hermanson, Carrie Wonzer, Roma Guy, George Smith, Anne Kronenberg, Michelle Byrd (for Maggie Donahue-DHS), Winna Davis, David Newcomer, Agnes Briones (for Cynthia Caporizzo-Criminal Justice)

Non-Members Present: Darryl Smaw (LB Liaison), Marlon Mendieta, Jason Rupertus, Marie Nguyen, Barrie Grenell

Excused Absence: Bobbie Rosenthal, Ellouise Patton, Marcia Argyris

****Meeting did not obtain a quorum****

II. Agenda not adopted (meeting did not reach quorum) Minute from January 14, 2002 not adopted (meeting did not reach quorum)

III. Administrative Announcements

IV. Report on Status of the meeting with the Mayor: George Smith, Director of Mayor's Office on Homelessness will schedule the meeting with the Mayor. Date to be determined by Mayor's Schedule.

V. What's the plan to remove the word "DRAFT" from the current CoC?

Gene Coleman: Removing the word "DRAFT" should happen after we get the monetary totals from the first year action plan being finished by the Oversight Committee.

Roma Guy: Wanted to know how much more time would it take to complete the Oversight Committee reports.

Anne Kronenberg: Expect the first year to be completed by the middle of March 2002.

Unofficial vote taken to by the ten members present at the time. (Passed 10-0)

VI. McKinney, Continuum of Care Application process. Presented in committee reports. Rankings governing McKinney Grant Application Process not completed.

VII. What homeless count figure will we use for McKinney purposes?

Last year we used 12,500

George Smith: How did we come to that number?

Barrie Grenell: Used the figure being used by MOCD at the time.

HUD has reported an increase this year

HUD has an expanded definition of Homelessness compared to the one passed by the Local Homeless Board.

We will use some deviation on the Street Count taken by MOOH. 7,300 +

George Smith: Whatever count we use, it's important that we don't lose district allocation when developing our final huge number.

VIII. Funding Committee issues:

Agnes Brione: Asked if the Funding Committee target alternative sources for funding projects like printing the CoC.

Gene Coleman: What is the Policy of the Board regarding prioritization of renewals?

Barrie Grenell: How many members would we like to have attend the Funding Committee?

Bob Nelson: What can we do to get consensus on choosing new co-chairs for the Funding Committee?

Jennifer Freidenbach: Suggested the Board Chairpersons use personal phone calls in getting two people to agree to co-chair the Funding committee.

IX. Gene Coleman: Does the Board feel like they are getting enough information.

Roma Guy: Very satisfied with the amount of information being received and the clarity of the minutes;

Gail Gilman: Disappointed with the detail of Policy Minutes.

Darryl Smaw: Re-iterated that all meetings are taped and are available for reproduction if requested.

Gene Coleman: Consensus is that information distribution is adequate for most people.

Action item:

1. Darryl will solicit each member to find their preferred method of receiving information.

2. Darryl will inform every board member about public library.

3. Make sure he faxes information to various shelters.

4. Darryl will inquire as to how to bring up last minute business in lieu of Sunshine.

X. Committee Reports:

Funding Committee: The following items are for the Funding Committee

Agenda

1. Homebase will give update on evaluation process

2. Look at list of proposed McKinney Priority panel

3. Review the 2002 Scoring Tool

4. Finalize the Homeless count number that will be used for McKinney

5. Prioritization of panels (add additional parameters)

Policy Committee:

n Gail Gilman is resigning as Chair of the Policy Committee

n Discuss next steps to Supervisor Newsome legislation

n Come up with positions on all Homeless legislation since Nov.

Barry Hermanson: Can we do an assessment of how far Supervisor Newsom proposals will go before we react. And can we talk to other supervisors.

Anne Kronenberg: I am putting together a list of all homeless legislation since November 2001

Barry Hermanson: Is there a way we can express to the BOS that we would like proposals to come to us for support before the introduce them?

Add to Next Policy Committee Agenda: What is the LB's role going to be in the Summit?

Steering Committee: Went over the minutes from the last meeting.

Oversight Committee:

Will be discussing Action Step Chart at the Feb 12 meeting

Will work on drafting a response to the Budget Analysts Report

XI. Presentation of Departmental Reports:

Dept. of Aging:

Giving report regarding direct & indirect homeless service to the Controller's Office

Mayor's Office on Homelessness:

The RFP process for the Centralized Intake has gone out

The January Shelter Vacancy Report shows an average nightly vacancy of 78 men and 50 women.

Barry Hermanson: Asked if we could begin reporting a turn away count

George Smith: Our system does not currently have turn aways. And the Mayor's Office is looking to annualize 300 of the current Winter Shelter Beds.

Items to bring to next Policy Committee:

1. Bring where exact vacancies to Policy committee & include a city map
2. How does MAP work
3. Information to jails, etc regarding shelter availability
4. What are the turnaway thresholds (not recording)

DHS: No Report

DPH: Working with Controllers Office Auditing Homeless Services

Roma Guy: Will you provide Board with a copy of the information DPH is providing to the Controller's Office.

MOH: No Report

MOCD:

Received a 2% reduction in available grant money

An additional 15-20 proposals for emergency shelter grant

DCYF:

Theirs a new director, Brenda Lopez

There is a RFP for \$14 million for a program for children & youth from 0-18. You can download information from the website or in the office. It's due March 7 & funding will start in July. DCYF don't directly fund shelter bed's.

Criminal Justice:

New Director, Greg Lauder

XII. Old Business: None

XIII. Public Comment: None

XIV. Adjournment: 5:45 PM

25 Van Ness Ave, Suite 750, San Francisco, CA 94102, ATTN: Liaison to Local Board
Phone: 415-252-3158, Fax: 415-252-3118

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, MARCH 11, 2002, 3:00 PM TO 5:30 PM

**DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO**

AGENDA

I. Roll Call

DOCUMENTS DEPT

II. Adoption of the Agenda

Adoption of Minutes from December 10, 2001

Adoption of Minutes from January 11, 2002

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III. Administrative Announcements

- Homeless Summit Meeting of March 7, 2002
- Introduction of new subcommittee Co-Chairs
- Open Vacancies
- SPUR Homeless Task Force
- Word "DRAFT" will be taken of the CoC
- Location of Future Full Board Meetings

03-06-02P13:04 5000

IV. Public Comment, and before each item comes to vote

V. McKinney Continuum of Care Application Process

VI. For discussion and possible action: Creation of New Sub-committee: Media

VII. Committee Reports

- A. Funding – Next Meeting: Monday, 03/18/02, 2PM - 4PM, 25 Van Ness, Room 720
- B. Policy – Next Meeting: Thursday, 03/21/02, 10 AM - 12 PM, 101 Grove St., Rm. 220
- C. Steering – Next Meeting: Monday, 04/1/02, 12-2 PM, 25 Van Ness, Room 720
- D. Membership – Next Meeting: Tuesday, 03/12/02 2 – 4 PM, 25 Van Ness, Room 720
- E. Oversight – Next Meeting Tuesday, 01/22/02, 12 – 2 PM, 101 Grove Street, Rm. 220

VIII. Presentation of Departmental Reports –

- | | |
|---|-------------------|
| A. Mayor's Office on Homelessness | George Smith |
| B. Department of Human Services | Maggie Donahue |
| C. Department of Public Health | Anne Kronenberg |
| D. Mayor's Office of Housing | Joel Lipski |
| E. Mayor's Office of Community Development | Gene Coleman |
| F. Department of Children, Youth & Families | Winna Davis |
| G. Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. Dept. of Adult and Aging Services | David Newcomer |

IX. Old Business

X. Public Comment – re: matters under the jurisdiction of the Local Board

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Local Homeless Coordinating Board

March 11, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

DOCUMENTS DEPT.

MINUTES

REGULAR MEETING AGENDA

MONDAY, MARCH 11, 2002, 3:00 PM TO 5:30 PM

DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO

JUN 10 2005

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I. Call to Order: 3:10

Members Present: Sam Cobbs, John Wilson, Bobbie Rosenthal, Joyce Miller, Jennifer Friedenbach, Nora O'Connor, Janine Grantham, Bob Nelson, Gail Gilman, Linzie Coleman, Pat Harrison, Barry Hermanson, Carrie Wonzer, Anne Kronenberg, Maggie Donahue, Gene Coleman, Cynthia Caporizzo, David Newcomer

Non-members Present: Darryl Smaw (Local Board Liaison), Kenn Jones, Gilbert Fleitas, Alexander Monk, Barrie Grenell, Jason Rupertus, Jim Soos

- II. MOTION: Gene Coleman, seconded and carried
Adoption of today's agenda.
Adoption of the Minutes from December 10, 2001
Adoption of the Minutes from January 11, 2002

- III. Consensus was established for sending a letter to Supervisor Daly thanking him for the Summit

- IV. No Public Comment

- V. Update of the McKinney Process

- The Priority Panel still needs 3 or 4 people to serve on it.
- DHS will present the applicants to the Funding Committee for approval
- Homebase finished all the focus groups & currently is writing the documentation
- Still waiting for NOFA to come out

- VI. Creation of a new MEDIA sub-committee was broadly opposed. Carrie Wonzer suggested it be folded into the Steering Committee, and agreed that we should do more PR to the citizens of San Francisco. Sam Cobb reminded us that Heather Allen has volunteered to help the Local Homeless Board in this area.

*Because of lack of Quorum, a unanimous Consensus was reached that media issues will go through the Steering Committee.

- VII. Funding Committee Report:

Gene went over the minutes from the last Funding Committee.

Barrie Grenell will bring the Homeless Count Total for the GAPS to next meeting

Policy Committee Report:

Gene went over the minutes from the last Policy Committee meeting

Anne went over legislation regarding homeless issues

- she will put it onto the DPH website

- the goal is to find out how to formulate expeditious responses from Local

Board

Jennifer suggested that we establish a set of principles by which to judge legislation

- Policy committee would outline why they support or oppose

- Policy develop an action plan regarding the response

- Recommendations then voted on at the Full Board

Gail wanted to empower the Policy Committee to be an instant response mechanism regarding time sensitive issues.

- Reminded Full Board members present that it was agreed City Employees would not be named Co-Chairs for Policy Committee

- Expressed her interest to remain the Co-chair, but asked that the meeting date and time be changed to accommodate her new schedule.

Steering Committee Report:

Bob Nelson reported on the minutes from the last meeting

The next meeting is April 1

Membership Committee Report:

The next meeting is Tuesday April 19, Noon - 2 PM

Oversight Committee Report:

The next is mistaken on minutes. Should be March 12, Noon - 2 PM

Jennifer reported:

n Finished 1st year results

n Most of 1st year was Policy

n Cost of 1st year was approximately \$1.7 million.

n Anne will develop a nice cover

n Fiscal year One is from June 2001 to June 2002

VIII. Departmental Reports:

Mayor's Office on Homelessness: No Report

Department of Human Services:

- BOS is creating a new Committee: Budget

- Is actively lobbying around Shelter Plus Care. The Goal is to get permanent funding so we don't have to lobby year to year

- Received Four new requests from Supervisor Newsom

- Will have Florence Evans give a TANEF re-authorization update at the next

Full Board

- Per Gail: Darryl will get a list of 10% cut list

Department of Public Health

- Introduced Jim Soos

- No other report

Mayor's Office of Housing & Mayor's Office of Community Development

- MOCD took a 2 % hit in funding

- HUD is discussing where homeless issues will fit on their agenda

Dept. of Children, Youth & Families: No Report

Mayor's Criminal Justice Council: Nothing to Report

Dept. of Adult and Aging Services: Nothing to Report

IX. Old Business:

Carrie Wonzer: Suggested we add a section regarding New Business Somewhere in the agenda

X. Public Comment: NONE

XI. Adjourned: 2:55

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Local Homeless Coordinating Board

April 08, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

MINUTES REGULAR MEETING

MONDAY, APRIL 8, 2002, 3:00 PM TO 5:30 PM

DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO

DOCUMENTS DEPT.

JUN 10 2005

A G E N D A

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I. Call to Order: 3:05

Members Present: Sam Cobbs, Bobbie Rosenthal, Joyce Miller, Jennifer Friedenbach, Nora O'Connor, Bob Nelson, Gail Gilman, Linzie Coleman, Rita Semel, Barry Hermanson, Carrie Wonzer, Roma Guy, George Smith, Anne Kronenberg, Maggie Donahue, Scott Madden, Gene Coleman, Winna Davis, Cynthia Caporizzo

Non-Members Present: Darryl Smaw (Local Board Liaison), Barrie Grenell, Mel Beetle, Marlon Mendieta, Lauren Hall, Shebreth Kalantari, Jim Soos, Dolores Heaven, Bill Bowen, Kym Valadez, Jason Rupertus, Lee Tyree, Hank Wilson

II. Adoption of the Agenda - Passed

Adoption of Minutes from March 11, 2002 - Passed

III. Administrative Announcements

- Policy Committee meetings moved to 3rd Wednesday from Noon - 2PM
- Homeless Seat chart in packets
- Application for Local Board in packets
- Re-appointees of the BOS should to the BOS clerk
- Mayoral Appointees just need to re-apply
- Peoples whose term is up in May must be present in the April membership meeting

IV. Public Comment:

Marlon Mendieta wanted clarification on the rules for public comment.

Answer: After any discussion and before any vote

V. Mayor Willie Brown - Sent his apologies for not being able to attend through George Smith. George said he would attend the May meeting.

VI. For Discussion: Report from the meeting with the Mayor

Joyce Miller: Mayor thought we should do more

Carrie Wonzer: Mayor thought we should make affirmative decisions quickly and outreach to underserved communities more

George Smith: Mayor was concerned about ethnic demographics not being addressed in the CoC. Concerned about aspects of the Nov 5, 2001 letter that are still not being worked on. Expressed the need for the Local Board's opinions to be made publicly.

Carrie Wonzer: Wanted us to figure out how to collect, keep and forward data surrounding homeless issues.

Bob Nelson: Mayor stated the CoC needs explicit references that coincide with population statistics. The Local Board needs to have a willingness to delegate people to be a voice to deliberate on behalf of the Board. (Empower the members)

VII. For Discussion: Kron4 Town Hall Meeting

Barry Hermanason: was disappointed because overall feel suggested all our efforts surrounding homeless issues are not making a difference, and suggested KRON 4 do a follow-up piece.

George Smith: Stated they want to do a follow-up, but the producer of the Town Hall has left the station.

Barry Hermanson: Suggested we come up with ways to get our principles out to the public for the Fall.

Public Comment: Lauren Hall asked what is the Local Board's role in the state Summit? Did it come up at the Mayoral meeting? Noted that the although the Governor's office has had focus groups, the format has not been decided.

George Smith stated this is more of a summit of state department heads and that they currently have not shown an interest in expanding the Summit. Also, there have not been any responses about an invite list.

Maggie Donahue informed everyone that you can download the state homeless report from the website

**Roma Guy suggested the Local Board develop its own agenda to take to the Summit. Stated we need to pursue a meeting with the Governor and ask for money to be put into permanent housing projects.

MOTION: Bob Nelson, seconded and carried

Have the policy committee follow-up on the State Homeless Summit. Maggie will help draft a letter for SHIA and the passage of SB1227. The Co-Chairs will send the letter to the State and we will look for people from San Francisco to carry the voice of the Local Board.

VIII. For Discussion: McKinney Continuum of Care Application Process

Maggie gave a report with the following highlights

- NOFA changes (HUD will be looking for links back to mainstream programs & supplemental resources from programs)
- HUD will adjust our pro-rata share based upon our renewal burden (~ \$9.6 mil)
- We can receive \$500 K extra for a new housing project
- Shelter + Care won't come out of McKinney
- Priority Panel was approved by the Funding Committee
- Bidder's Conference had a great turnout. All renewals attended and about 5 reps from new programs
-

IX. For discussion and possible action: Budget Analyst Report Response (Letter)
Co-Chairs signed and it will be sent immediately

X. For discussion and possible action: Principles Against which to evaluate Homeless Legislation

George Smith had questions regarding the term underserved communities

1. Is it addressed in the CoC
2. Is the Local Board going to distinguish which areas fall under the term underserved communities and populations
3. What solid data will we use to define these terms

Gail Gilman and the policy committee will include a paragraph that outlines the

purpose of the principles

MOTION: Barry Hermanson, seconded and carried unanimously

We will use the principles as a guiding principles to evaluate legislation with item #3 moved to #1, and the Policy Committee will do word smithing and research data issues will be addressed at a later time

XI. For discussion and possible action: Communication Policy regarding the BOS
Was passed with the following amendment

MOTION: Gene Coleman, seconded and passed (2 nay votes: George Smith, Linzie Coleman)

It is the policy of this Board to receive legislation in a timely fashion. Upon adoption, the Full Board Co-Chairs or their designee will go before the appropriate body to present the position of the Local Homeless Board. In the rare instances where time is not sufficient, a procedure will be developed so the Board can respond in an appropriate fashion.

XII. For discussion and possible action: Local Boards Position on Supervisor Newsom's legislation item no. #020263 PAES - In Kind Assistance
Tabled. - To be discussed at the next Policy meeting.

Gene Coleman stated the Board should receive the Legislative Analysts report in advance of any vote being taken on BOS legislative items.

Maggie requested the Policy Committee to do a presentation as part of due diligence regarding any positions they are presenting to the Full Board.

MOTION: Barry Hermanson, seconded and carried unanimously
If pertinent legislation is scheduled by the Board of Supervisors before we as a Full Local Board has the chance to vote on our position, the Full Board will call a special meeting to discuss the legislation.

XIII. For discussion and possible action: Local Boards Position on Supervisor Newsom's legislation item no. #020265 General Assistance - In Kind Assistance
Tabled. - To be discussed at the next Policy meeting.

XIV. For discussion and possible action: Local Boards Position on Supervisor Newsom's legislation item no. #02026 CALM - In Kind Assistance
Tabled. - To be discussed at the next Policy meeting.

XV. For discussion and possible action: Local Boards Position on Supervisor Newsom's legislation item no. #020267 SSIP - In Kind Assistance
Tabled. - To be discussed at the next Policy meeting.

XVI. New Business - NONE

XVII. Committee Reports

A. Funding - Next Meeting: Monday, 04/15/02, 2PM - 4PM, 25 Van Ness, Room 720

Bobbie Rosenthal read the minutes of the last report

B. Policy - Next Meeting: Wednesday, 04/17/02, Noon - 2 PM, 25 Van Ness, Room 720

Nothing new to report. Items from last meeting were already addressed earlier in meeting

C. Steering - Next Meeting: Monday, 05/6/02, 12-2 PM, 25 Van Ness, Room 720
Gene reported from the minutes but noted that there will be a Press Release going out once we have established a final homeless count total for the McKinney process.

D. Membership -

To be scheduled later this month.

E. Oversight - Next Meeting Tuesday, 04/9/02, 12 - 2 PM, 101 Grove Street, Rm. 310

Anne gave report and stressed the need for more members to attend.

XVIII. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

- Winter Shelter is over

- Three sites were extended: St. Bonaface, Ella Hill, & 3rd Baptist

- Phase I of the Coordinated Intake System will be sole sourced to meet the current timeline.

- Providence Church will expand to take 25 families in its the shelter program

B. Department of Human Services Maggie Donahue

- Currently lobbying the State on behalf of SHIA funding

- The ground breaking for new TIHDI units is approaching (82 units of Sec. 8)

- BOS is scheduling it's hearing on the DHS budget later this month

C. Department of Public Health Anne Kronenberg

- Have not gone to the BOS to talk about the Budget

- Where asked to go back ten years for Budget reports

D. Mayor's Office of Housing Scott Madden

- Nothing to report

E. Mayor's Office of Community Development Gene Coleman

- Preliminary proposal budget is out

- Held 1st public hearing

- Budget Will go to the BOS next month

- Will provide copies at next full board meeting

F. Department of Children, Youth & Families Winna Davis

- Reviewing over 100 proposals

- \$38 million was requested by Highly Qualified applicants

- Between \$14 -\$15 million available

- Announcements will be the week of April 16

- The push is for proposals around Homeless Services

G. Mayor's Criminal Justice Council Cynthia Caporizzo

- No Report

H. Dept. of Adult and Aging Services David Newcomer

- No Report

XIX. Old Business - Greater participation is requested in the sub-committees

XX. Public Comment - re: matters under the jurisdiction of the Local Board

- Marlon Mendieta wanted to know if the Homebase evaluation process was almost complete

- Hank Wilson wanted Shelter vacancy reports, break down of chairs vs. beds and do we count chairs as beds and what's the difference. What is the plan on June 31 after the extended Winter Shelter Program is ended. Wants to see the turn away list.
Answer: Maggie will bring a report that answers Hank Wilson's Questions at the monthly meetings.

XXI. Adjourned: 5:38

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Local Homeless Coordinating Board

May 13, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, MAY 13, 2002, 3:00 PM TO 5:30 PM

CITY HALL, ROOM 201,

AGENDA

- I. Roll Call
- II. Adoption of the Agenda
Adoption of Minutes from April 8, 2002
- III. Administrative Announcements
- IV. Public Comment, and before each item comes to vote
- V. Mayor Willie Brown
- VI. Glen Washington: Human Services Network
- VII. For Discussion: McKinney Continuum of Care Application Process
 - NOFA
 - Homebase Evaluation
 - Priority Panel
 - Gap's Analysis
 - Proposals
- VIII. For discussion and possible action: May 16th BOS Health & Human Services Committee meeting (How will the Local Board participate?)
- IX. For Discussion and possible action: Ordinance 011680 (Re-defining the make-up of the Local Board)
- X. New Business
- XI. Committee Reports
 - A. Funding - Next Meeting: Monday, 05/20/02, 2PM - 4PM, 25 Van Ness, Room 720
 - B. Policy - Next Meeting: TBA, 25 Van Ness, Room 720
 - C. Steering - Next Meeting: Monday, 06/3/02, 12-2 PM, 25 Van Ness, Room 720
 - D. Membership - Next Meeting: To be determined
 - E. Oversight - Next Meeting Tuesday, 05/14/02, 12 - 2 PM, 101 Grove Street, Rm. 310
- XII. Presentation of Departmental Reports -

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| | | |
|----|--|-------------------|
| A. | Mayor's Office on Homelessness | George Smith |
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| C. | Department of Public Health | Anne Kronenberg |
| D. | Mayor's Office of Housing | Scott Madden |
| E. | Mayor's Office of Community Development | Gene Coleman |
| F. | Department of Children, Youth & Families | Winna Davis |
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XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

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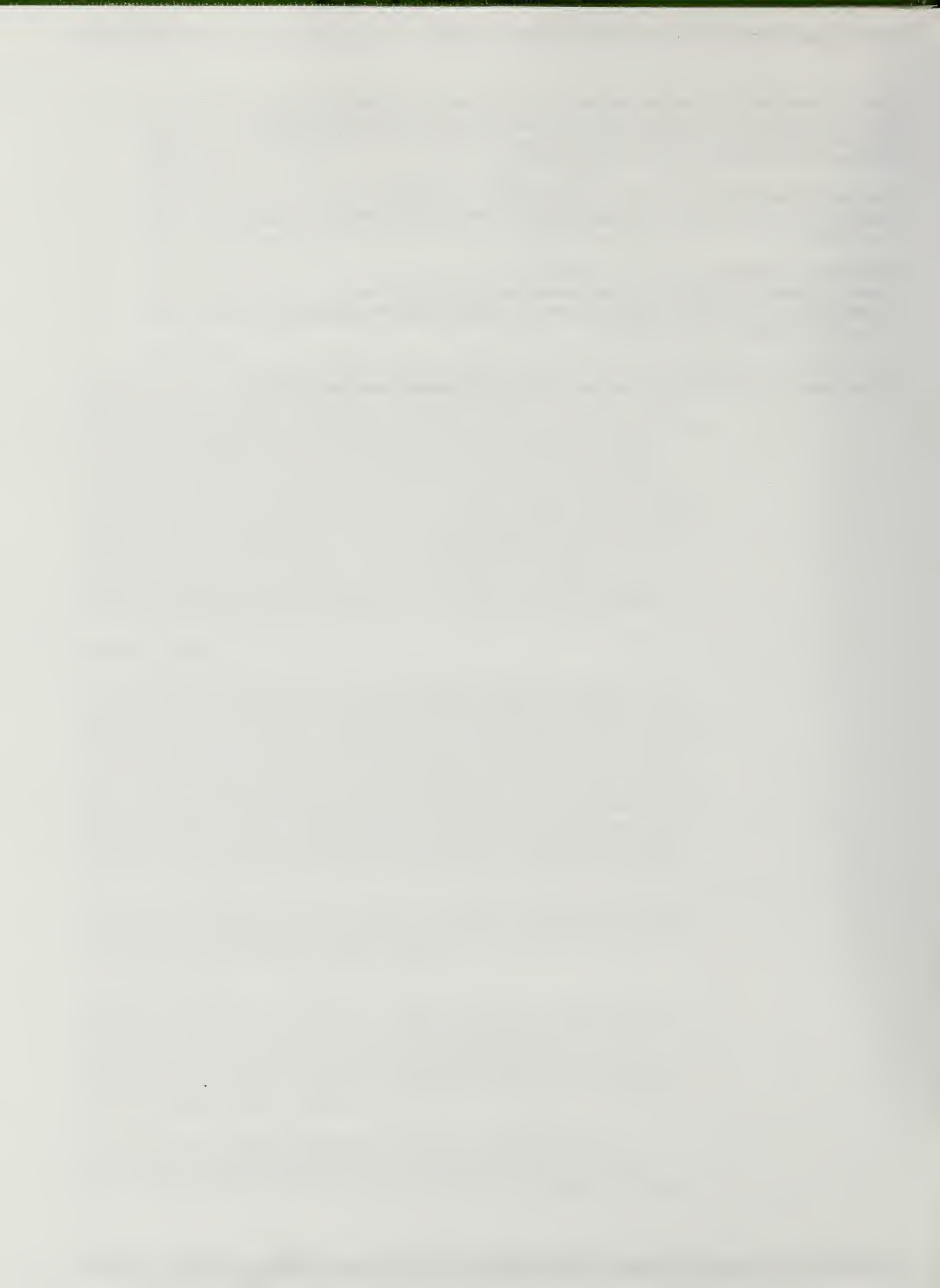
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Local Homeless Coordinating Board

May 13, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

DRAFT

REGULAR MEETING MINUTES

MONDAY, MAY 13, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

AGENDA

I. Roll Call

11. Motion: Gall Gilman, seconded and carried unanimously We should accept the adoption of the Agenda and we should accept the adoption of Minutes from April 8, 2002

111. Administrative Announcements - None

IV. Public Comment, and before each item comes to vote - None

V. Mayor Willie Brown - Did not attend

VI. Glen Washington: Human Services Network - Did not attend

Motion: Gail, seconded and carried

That we as a Local Board sponsor on May 22 nd the protest against 10% cuts to nonprofits.

VII. For Discussion: McKinney Continuum of Care Application Process There was a recommendation that next year 2/3 of Priority Panel must be nongovernment participant employee. (Will be forwarded to Steering Committee for future discussion.)

There was a question as to what does it mean to be a member of the community.

VIII. For discussion and possible action: May 16'h BOS Health & Human Services Committee meeting (How will the Local Board participate?)

Bob passed out agenda from the meeting and explained the format.

Legislation is broken into three categories:

1. Beauracracy
2. Services
3. Criminal Justice

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How will Local Board participate?

Motion: - Gail, seconded and carried unanimously

Make a statement around the CoC on the principles by which we use as a filter to legislation.

Motion: - Anne Kronenberg, seconded and carried The LB opposes item # 1 6 (and any component parts)

Motion: - Barry Hennanson, seconded and carried (George Smith cast a dissenting vote.)

Letter saying we support # 1 8.

Motion: - Jenny Friedenbach, seconded and carried (George Smith cast a dissenting vote.)

Letter saying we oppose vote # 1 4

Motion: - Gail Gilman, seconded and carried (George Smith cast a dissenting vote.)

Letter saying we oppose # 1 7.

IX. For Discussion and possible action: Ordinance 011680
(Re-defining the make-up of the Local Board)

Darryl will look over past minutes to verify position on this agenda.

X. New Business: NONE

XI. Committee Reports

A. Funding - Next Meeting: Monday, 05/20/02, 2PM - 4PM, 25 Van Ness, Room720

Not meeting May 20, 2002

B. Policy - Next Meeting: TBA, 25 Van Ness, Room 720

No report

Move to 3'd Monday, 12:00 p.m. - 2:00 p.m.

C. Steering - Next Meeting: Monday, 0613102, 12-2 PM, 25 Van Ness, Room 720

Bob gave report from minutes

D. Membership - Next Meeting: To be determined

Send attendance list to everyone on Board

*Bring all full board minutes

E. Oversight - Next Meeting Tuesday, 05114102, 12 - 2 PM, 101 Grove Street, Rm. 310

Finished Year Two

Hope to finish working on Year Three tomorrow;

Take break until August.

XII. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

- Winter shelter extend through June 30
- Trying to annualize
- Western Addition trying to close down Third Baptist
- HMIS Consultant hired, report due at end of June.

B. Department of Human Services Maggie Donahue

- Mission Neighbor Resource Center
- May 8th opening - this is a joint DHS/DPH endeavor
- o Two new family developments renting up
- o 1 Church - 93 units (2,500 applications)
- o MissionBay-100units(2,700applications)
- o 2 nd round SHIA funding gave us 2.8 mil / 3 mil
- 0 units through TODCO
- o Distributed 10% list
- o Distributed shelter vacancy report

C. Department of Public Health Anne Kronenberg

- Look for advocates for ad backs

Motion: Bob Nelson

Will Board empower Steering Committee to act on recommendations of the Policy Committee regarding issues surrounding DPH and DHS cuts.

D. Mayor's Office of Housing Scott Madden

Looking @ \$250 mil renewal this year

- Started rehabbing 80 units
(CHP and Rubicon)
(Completed by end of year)

E. Mayor's Office of Community Development Gene Coleman

- CDBG doing it last hearing by Board today
- Total program received 2% cut, but was made up.

F. Department of Children, Youth & Families Winna Davis

- Received 181 proposals
- Recommendations 128 programs
48 new

G. Mayor's Criminal Justice Council Cynthia Caporizzo

- Nothing

H. Dept. of Adult and Aging Services David Newcomer

- Not Present

XIII. Old Business: NONE

XIV. Public Comment-re: matters under the jurisdiction of the Local Board
None

XV. Adjourned: 5:30 PM

Notes taken by: Darryl Smaw, Local Board Liaison

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Local Homeless Coordinating Board

May 29, 2002 (Special)

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

SPECIAL MEETING AGENDA

WEDNESDAY, MAY 29, 2002, 3:00 PM TO 4:00 PM
170 Otis St., Born Auditorium

A G E N D A

- I. Roll Call
- II. For discussion and possible action: Priority panel ranking of the McKinney 2002 applicants
- III. Adjournment

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

June 10, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, June 10, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

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A G E N D A

I. Roll Call

II. Adoption of the Agenda

Adoption of Minutes from May 13, 2002

Adoption of Minutes from May 29, 2002

III. Administrative Announcements

- Dariush Kayhan, Acting Director, Division of Housing and Homeless Programs has been appointed to the Local Homeless Coordinating Board replacing Maggie Donahue as the DHS representative.

- The next Funding Committee is July 15, 2002. (TOPIC: Addressing the planning of next years HUD McKinney process) We may need to change location because of the interest from the public in the meeting. Location will be on the Website and via email notification.

- The next oversight committee of the local board will be August 13 at 12 noon.

IV. Public Comment, and before each item comes to vote

V. Mayor Willie Brown

VI. For discussion and possible action: Proposed Changes to the Make-up of the Local Board and how it functions.

VII. For Discussion and possible action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless.

VIII. For Discussion and possible action: Board of Supervisors resolution regarding SHIA

IX. New Business

X. Committee Reports

A. Funding - Next Meeting: Monday, 07/15/02, 2PM - 4PM, 25 Van Ness, Room720

B. Policy - Next Meeting: Monday, 07/15/02, 12PM - 2PM, 25 Van Ness, Room720

C. Steering - Next Meeting: Monday, 08/5/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership - None Scheduled

E. Oversight - Next Meeting: TBA

| | | |
|-----|--|-------------------|
| XI. | Presentation of Departmental Reports - | |
| A. | Mayor's Office on Homelessness | George Smith |
| B. | Department of Human Services | (TBA) |
| C. | Department of Public Health | Anne Kronenberg |
| D. | Mayor's Office of Housing | Scott Madden |
| E. | Mayor's Office of Community Development | Gene Coleman |
| F. | Department of Children, Youth & Families | Winna Davis |
| G. | Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. | Dept. of Adult and Aging Services | David Newcomer |

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

June 10, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

DRAFT

REGULAR MEETING MINUTES

MONDAY, June 10, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

MINUTES

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I. Call to Order: 3:17 PM

Members Present: Bob Nelson, Gene Coleman, John Wilson, Joyce Miller, Nora O'Connor, Janine Grantham, Linzie Coleman, Rita Semel, Ellouise Patton, Pat Harrison, Barry Hermanson, Carrie Wonzer, Marcia Argyris, George Smith, Anne Kronenberg, Maggie Donahue, Cynthia Caporizzo

Non-Members Present: Darryl Smaw (LB liaison), Brian Quin, Shebreh Kalantari (SHEC), Sahru Cowans (SHEC/CHP), Joel Oppenheimer (St. Josephs Village), Barrie Grenell (QBA), Nicole Meredith (CHP), Marlon Mendieta (SHEC), Richard Midget (Poor Magazine), Jim Soos (DPH), Mara Raider (COH), Cory Oberdorfer (COH)

II. Adoption of the Agenda

Adoption of Minutes from May 13, 2002

(Did not occur because lack of Quorum)

Adoption of Minutes from May 29, 2002

(Did not occur because lack of Quorum)

III. Administrative Announcements - NONE

IV. Public Comment, and before each item comes to vote

The following questions were asked:

- Where do people in the shelter facilities come from?
- What's the shelter's hiring criteria?
- What's the educational background needed to work at shelter?

The following endorsements were made:

- The Full Board should uphold the recommendation from the Policy Committee
- That the Full Board push turning surplus city property to be turned into central advisory committee
- Look at re-opening public toilets

The following points of opposition were noted:

- Creation of a homeless information system
- Creation of a department of Homeless Services

V. Mayor Willie Brown - Did not attend the meeting

VI. For discussion and possible action: Proposed Changes to the Make-up of the Local Board and how it functions.

The Full Board scheduled a special meeting of the Steering committee to convene in order to devote more time and resources to coming up with possible alternatives.

- Date: Monday, June 17, 2002
- Time: 1 PM - 5 PM
- Location: City Hall, Room 201

VII. For Discussion and possible action: Vote on the positions of the ten pieces of legislation that has been forwarded from the Policy Committee

Because of a lack of a quorum, a consensus vote was taken regarding each legislative item the Policy Committee presented to the Full Board. A positive vote meant the board member accepted the recommendation of the Policy Committee. The Full Board reached a consensus to accept the all recommendations submitted by the Policy Committee.

Issues raised:

- What does it mean to be opposed to the legislation?

1. Some members believed we should not just oppose legislation but look to develop solid alternatives and help the legislative sponsor fine tune ideas.
2. Opposition is going to mean the Full Board is opposed to the current written legislation, but not necessarily the principle behind the ideas.

- What is the authority of the City departments to vote on items taken on by the Local Board?

VIII. New Business

- It was suggested we refer to the Policy Committee the ballot initiative being put forward by Supervisor Newsom (Care not Cash). There is a website where everyone can download the information regarding said proposed ballot initiative:
www.carenotcash.org

IX. Committee Reports

A. Funding - Next Meeting: TBA

Marcia Argyris gave the report:

- Next meeting will have a debriefing of the completed McKinney Funding Process

B. Policy - Next Meeting: Cancelled in lieu of special Steering Committee

- No Report Given

C. Steering - Next Meeting: Monday, 06/17/02, 1-5 PM,
City Hall, Room 201

- Special meeting being called to handle issues regarding the re-constituting the LHCB

D. Membership - None Scheduled

- No meeting have occurred

E. Oversight - Next Meeting: TBA

- No meeting have occurred

X. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness

George Smith

- The Neighborhood residents are forming an opposition group to the Third Baptist shelter site and it will probably be closed on June 30.
- The other two extended Winter Shelter sites will remain open

B. Department of Human Services

Maggie Donahue

- Had to cut an additional \$2.5 million from budget for a total of \$18 million
- The grand opening of the 864 Ellis St. is June 11. The site is a collaboration between Larkin St. and THC. There will be 25 units and 24 will be aimed at young adults.
- There was a fire at the Baldwin Hotel and 230 residents were displaced. Working with Red Cross, and Mayor's Office and many city departments to help this situation.

C. Department of Public Health

Anne Kronenberg

- There are openings for Boderick House (Transitional Housing Units from Laguna Honda)
- Had to cut an additional \$7.7 million from the Budget

D. Mayor's Office of Housing
Madden

Scott

No Report

E. Mayor's Office of Community Development
No Report

Gene Coleman

F. Department of Children, Youth & Families
No Report

Winna Davis

G. Mayor's Criminal Justice Council

Cynthia Caporizzo

- The Federal government is cutting \$1 million out of the Sheriff's grant

H. Dept. of Adult and Aging Services
No Report

David Newcomer

XIII. Old Business - None

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

Issue was raised regarding the Funding Committee focusing on raising more money.

A group of clients of Lutheran Social Services collected signatures and submitted a petition stating a complete loss of confidence in their ability to serve the money management and representative payee needs.

XV. Adjourned: 5 PM

Notes taken by Darryl Smaw, Local Board Liaison

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Local Homeless Coordinating Board

July 08, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, July 8, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

AGENDA

I. Roll Call

II. Adoption of the Agenda
Adoption of Minutes from June 10, 2002

III. Administrative Announcements

- Dariush Kayhan, Acting Director, Division of Housing and Homeless Programs has been appointed to the Local Homeless Coordinating Board replacing Maggie Donahue as the DHS representative.
- The next Funding Committee is July 15, 2002. (TOPIC: Addressing the planning of next years HUD McKinney process) We may need to change location because of the interest from the public in the meeting. Location will be on the Website and via email notification.
- The next oversight committee of the local board will be August 13 at 12 noon.

IV. Public Comment, and before each item comes to vote

V. Mayor Willie Brown

VI. For discussion and possible action: Proposed Changes to the Make-up of the Local Board and how it functions.

VII. For Discussion and possible action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless.

VIII. For Discussion and possible action: Board of Supervisors resolution regarding SHIA

IX. New Business

X. Committee Reports

A. Funding - Next Meeting: Monday, 07/15/02, 2PM - 4PM, 25 Van Ness, Room720

B. Policy - Next Meeting: Monday, 07/15/02, 12PM - 2PM, 25 Van Ness, Room720

C. Steering - Next Meeting: Monday, 08/5/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership - None Scheduled

E. Oversight - Next Meeting: TBA

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| XI. | Presentation of Departmental Reports - | |
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| C. | Department of Public Health | Anne Kronenberg |
| D. | Mayor's Office of Housing | Scott Madden |
| E. | Mayor's Office of Community Development | Gene Coleman |
| F. | Department of Children, Youth & Families | Winna Davis |
| G. | Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. | Dept. of Adult and Aging Services | David Newcomer |
- XIII. Old Business
- XIV. Public Comment - re: matters under the jurisdiction of the Local Board
- XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

July 08, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

MONDAY, July 8, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

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Minutes

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I. Roll Call: 3:12

Members Present: Gene Coleman, Nora O'Connor, Joyce Miller, Roma Guy, Barry Hermanson, Sam Cobb, Jenny Friedenbach, Marcia Argyris, Winna Davis, Dariush Kayhan, Rita Semel, Gail Gilman, Carrie Wonzer, John Wilson, Ellouise Patton
Non-members Present: Darryl Smaw (Liaison to LB), Deven Richardson (MOOH), Jim Soos (DPH), Rebeka Wawrysuk, Barrie Grenell (QBA)

Excused members: Bob Nelson, Pat Harrison

II. Adoption of the Agenda

Adoption of Minutes from June 10, 2002

(Unable to adopt because meeting lacked a quorum)

III. Administrative Announcements

- Dariush Kayhan, Acting Director, Division of Housing and Homeless Programs has been appointed to the Local Homeless Coordinating Board replacing Maggie Donahue as the DHS representative.
- The next Funding Committee is July 15, 2002. (TOPIC: Addressing the planning of next years HUD McKinney process) We may need to change location because of the interest from the public in the meeting. Location will be on the Website and via email notification.
- The next oversight committee of the local board will be August 13 at 12 noon.

IV. Public Comment, and before each item comes to vote - NONE

V. Mayor Willie Brown - Did not attend

VI. For discussion and possible action: Proposed Changes to the Make-up of the Local Board and how it functions.

Discussed Daly's Revised Charter Amendment (Third Draft)

- A letter was drafted and sent to each BOS member regarding a previous version
- It will go to Rules committee on July 10
- Must go to the Full BOS by July 22 and pass to get put on November ballot

The following recommendations were discussed:

1. Staffing should be a minimum of 3 people
2. Staff should be housed at DHS
3. Turnaround time for proposed legislation should be 60 days
4. Writing in a stipend for participation on the board
5. Quorum should rely on filled seats only, and not the total number of appointable seats
6. Allow the Local Board to take responsibility to appoint members if the appointing body does not fill their seat within a given time limit

VII. For Discussion and possible action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless.

This item will be referred to Policy Committee

Action: Invite the following to attend July 15 Policy Committee

- Ted Gullickson of the SF Tenants Association
- Representative from Housing
- Rep from Real Estate
- Rep from Redevelopment
- Rep from Supervisor Chris Daly's Office

Action: Find out the timeline of this legislation

Action: Get a copy of the Budget Analyst's Report regarding this issue

Action: Outline questions from LB members regarding this issue

VIII. For Discussion and possible action: Board of Supervisors resolution regarding SHIA

Action: Re-initiate SHIA letter and work with Dariush Kayhan regarding wording

IX. New Business

Care Not Cash ballot initiative

- Send to the July 15 policy committee for review

Action: Get the following people to speak on behalf of this issue

- Rep from Supervisor's Gavin Newsom's Office
- Rep from the Lawyer's Committee for Civil Rights

X. Committee Reports - Committee were did not meet in June

A. Funding - Next Meeting: Monday, 07/15/02, 2PM - 4PM, 25 Van Ness, Room720

B. Policy - Next Meeting: Monday, 07/15/02, 12PM - 2PM, 25 Van Ness, Room720

C. Steering - Next Meeting: Monday, 08/5/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership - None Scheduled

E. Oversight - Next Meeting: TBA

XI. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness Deven Richardson
No Report

B. Department of Human Services Dariush Kayhan
No Report

C. Department of Public Health Jim Soos
\$9.8 million in Ad-backs

- list of ad-backs available upon request

- D. Mayor's Office of Housing Scott Madden
No Report
- E. Mayor's Office of Community Development Gene Coleman
Putting out an RFP for the Day Labor Program
- F. Department of Children, Youth & Families Winna Davis
Funded for 144 programs began July 1, 2002
o 43 of the programs were new
Opening a new RFP for an additional \$700 K
Additional \$'s were found, but have not been targeted as yet
- G. Mayor's Criminal Justice Council Cynthia Caporizzo
No Report
- H. Dept. of Adult and Aging Services David Newcomer
No Report
- XIII. Old Business - NONE
- XIV. Public Comment - re: matters under the jurisdiction of the Local Board
NONE
- XV. Adjourned: 5:15 PM

Notes taken by Darryl Smaw, liaison to Local Board

You can follow the Local Board's activities on line at: <http://ci.sf.ca.us/lhcb>
25 Van Ness Ave, Suite 750, San Francisco, CA 94102, ATTN: Liaison to Local Board




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Local Homeless Coordinating Board

August 12, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, AUGUST 12, 2002, 3:00 PM TO 5:30 PM

DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO

A G E N D A

I. Roll Call

II. Adoption of the Agenda
Adoption of Minutes from July 8, 2002

III. Administrative Announcements

(Public Comment, and before each item comes to vote)

IV. For discussion and possible action: Membership issues affecting the Local Board

V. For Discussion and possible action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless.

VI. For Discussion and possible action: Care Not Cash

VII. New Business

VIII. Committee Reports

A. Funding - Next Meeting: Monday, 08/19/02, 2PM - 4PM, 25 Van Ness, Room720

B. Policy - Next Meeting: Monday, 08/19/02, 12PM - 2PM, 25 Van Ness, Room720

C. Steering - Next Meeting: Tuesday, 09/3/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership - None Scheduled

E. Oversight - Next Meeting: Tuesday, 8/27/02, 12 - 2 PM, 101 Grove

IX. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness

B. Department of Human Services

C. Department of Public Health

D. Mayor's Office of Housing

E. Mayor's Office of Community Development

F. Department of Children, Youth & Families

G. Mayor's Criminal Justice Council

H. Dept. of Adult and Aging Services

George Smith

Darius Kayhan

Anne Kronenberg

Scott Madden

Gene Coleman

Winna Davis

Cynthia Caporizzo

David Newcomer

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- XIII. Old Business
- XIV. Public Comment - re: matters under the jurisdiction of the Local Board
- XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Committee >> Archive Index >> Archive

Local Homeless Coordinating Board

August 12, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

MONDAY, AUGUST 12, 2002, 3:00 PM TO 5:30 PM

DEPARTMENT OF HUMAN SERVICES, BORN AUDITORIUM, 1ST FLOOR,
170 OTIS STREET, SAN FRANCISCO

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MINUTES

I. Call to Order: 3:15 PM

Members Present: John Wilson, Bobbie Rosenthal, Jennifer Friedenbach, Nora O'Connor, Janine Grantham, Bob Nelson, Gail Gilman, Rita Semel, Barry Hermanson, Carrie Wonzer, Deven Richardson, Jim Soos, Dariush Kayhan, Gene Coleman, Cynthia Caporizzo, Winna Davis

Non-members Present: Darryl Smaw (Local Board Liaison), Barrie Grenell, Shebreh Kakantari, Barbara Henderson (YCD)

Excused Members: Sam Cobbs, Joyce Miller, Ellouise Patton,

II. Adoption of the Agenda

Adoption of Minutes from July 8, 2002

No Action, never reached quorum

III. Administrative Announcements

- Next Meeting at City Hall Room 201

- Supervisor Daly's Charter amendment regarding the reconstitution of the Local Board was rescinded.

(Darryl will follow-up regarding any further action.)

IV. For discussion and possible action: Membership issues affecting the Local Board

Will be handled in the Steering Committee

V. For Discussion and possible action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless.

ACTION: Refer back to the Policy Committee

In order to get attendance from Supervisor Daly and other supervisors in the future, it was advised that the Policy committee would move it's meeting from Monday to Tuesday.

VI. For Discussion and possible action: Care Not Cash

- Policy committee recommended we oppose this ballot initiative
- Because of lack of quorum the group empowered the Policy Committee to vote on the final Local Board recommendation and take whatever follow-up actions needed to get a position forwarded to the ballot.

VII. New Business

- Exits From Homelessness was introduced by Supervisor Ammianno
- City economic Plan was also introduced

These items will be sent to the Policy Committee and we will ask representatives backing these initiatives to attend the next Policy meeting

VIII. Committee Reports

A. Funding - Next Meeting: Monday, 08/19/02, 2PM - 4PM, 25 Van Ness, Room 720
No Report

B. Policy - Next Meeting: Tuesday, 08/20/02, 2PM - 4PM, City Hall
Please note date and time change
Report given during above agenda items

C. Steering - Next Meeting: Tuesday, 09/3/02, 12-2 PM, 25 Van Ness, Room 720
Did not meet

D. Membership - None Scheduled
Did not meet

E. Oversight - Next Meeting: Tuesday, 8/27/02, 12 - 2 PM, 101 Grove
Did not meet

IX. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness

Report given by Deven Richardson

- 1st Phase of implementation for the Homeless Management Information System has been completed

- Currently in the process of buying the hardware

- ServicePoint is the leading software package being viewed

- Two committee's were created to facilitate the process (meet weekly)

1. Program Committee (Intake process and methods)

2. Technical Committee (Integration and technical issues)

- Five programs will be in the Pilot

- We're still looking at what to use for a unique identifier

B. Department of Human Services

Dariusz Kayhan

- Ad-backs were \$4.5 million

a. \$500 K for program COLA's

b. Annualizing Programs

c. Food Banks

- Annualized 230 Homeless Shelter beds from the Winter Shelter Program

C. Department of Public Health

Anne Kronenberg

No Report

D. Mayor's Office of Housing
No Report

Scott Madden

E. Mayor's Office of Community Development

Gene Coleman

- Waiting for final Census calculation
 - CDBG will probably be reduced
 - An RFP for Day Labor ended Friday, August 9, 2002
- (Two applicants)
- Pam David, Director, resigned from her position

F. Department of Children, Youth & Families Winna Davis
An additional \$3 million in revenue from property taxes was added to our funding from the Controller's Office.

G. Mayor's Criminal Justice Council Cynthia Caporizzo
25% was cut in our drug court program

H. Dept. of Adult and Aging Services David Newcomer
No Report

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

- Barbara Henderson from Young Community Developers (YCD) introduced herself. She will fill Ellouise Patton's old job, as Ellouise was promoted.
 - Treasure Island has a developer that wants to build 2800 units within the next ten years.
- i. 30% Affordable
 - ii. 15 % Inclusionary
 - iii. 15% TIHDI
 - iv. 8 - 10% Affordable set aside

XV. Adjourned: 5:00 PM

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Local Homeless Coordinating Board

September 09, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, SEPTEMBER 9, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

A G E N D A

- I. Roll Call
- II. Adoption of the Agenda
Adoption of Minutes from August 12, 2002
- III. Administrative Announcements
- IV. Public Comment, and before each item comes to vote
- V. For discussion: Governor's Homeless Office
- VI. For Discussion: Review of CoC first year plan.
- VII. New Business
- VIII. Committee Reports
 - A. Funding - Next Meeting: Monday, 09/16/02, 2PM - 4PM, 25 Van Ness, Room720
 - B. Policy - Next Meeting: Monday, 09/17/02, 2PM - 4PM, 25 Van Ness, Room720
 - C. Steering - Next Meeting: Monday, 10/7/02, 12-2 PM, 25 Van Ness, Room 720
 - D. Membership - None Scheduled
 - E. Oversight - Next Meeting: Monday, 9/10/02, 12-2 PM, 101 Grove
- IX. Presentation of Departmental Reports -

| | |
|---|-------------------|
| A. Mayor's Office on Homelessness | George Smith |
| B. Department of Human Services | Darius Kayhan |
| C. Department of Public Health | Anne Kronenberg |
| D. Mayor's Office of Housing | Scott Madden |
| E. Mayor's Office of Community Development | Gene Coleman |
| F. Department of Children, Youth & Families | Winna Davis |
| G. Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. Dept. of Adult and Aging Services | David Newcomer |
- XIII. Old Business
- XIV. Public Comment - re: matters under the jurisdiction of the Local Board
- XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

September 09, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

MONDAY, SEPTEMBER 9, 2002, 3:00 PM TO 5:30 PM
CITY HALL, ROOM 201,

MINUTES

I. Call to Order: 3:15 PM

Members Present: Gene Coleman, Bob Nelson, Bobbie Rosenthal, Gail Gilman, Roma Guy, Marcia Argyris, Anne Kronenberg, Winna Davis

Non-members Present: Darryl Smaw, Barrie Grenell, Shebreh Kalantari, Jim Soos, Gabriel Prov

Excused Members: Nora O'Connor, Janine Grantham, Dariush Kayhan

II. Adoption of the Agenda

Adoption of Minutes from August 12, 2002

- Agenda and Minutes were not adopted because there was not a quorum

III. Administrative Announcements -

1. Changing Funding Committee

Veteran Affairs Building

September Tuesday 17

Time: Noon - 2 PM

2. Joyce Miller resigned from the Local Board

IV. For discussion: Governor's Homeless Office

It does not create a new department

(Table to the Policy Committee)

- Bob Nelson will invite Robert Oats from the Gov. office to attend the Policy Committee

- Invitation will also be extended to a representative from CSH

V. For Discussion: Review of CoC first year plan.

Anne Kronenberg gave a presentation outlining year one results of CoC plan implementation:

- Original budget was \$4.3 mill (We spent approx. \$1.5 mil.)

- Completed most year one initiatives

Public comment: Barrie Grenell suggested that we consider consolidating all the homeless employment programs into one.

- We need to start putting oversight onto the website

VI. New Business

Membership ideas

- Meetings with Supervisors Daly and Gonzalez regarding appointments

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- Write a support letter for re-appointment to members with expired terms

VII. Committee Reports

- A. Funding - Next Meeting: Monday, 09/16/02, 2PM - 4PM, 25 Van Ness, Room720
 - 1. Simplifying process for renewals (First timer would have to complete entire package)
 - 2. Suggestion that members begin visiting sites
 - 3. Changing name of Priority Panel to Ranking Panel
 - 4. Develop a process to decide priorities at the beginning of the McKinney process
- B. Policy - Next Meeting: Monday, 09/17/02, 2PM - 4PM, 25 Van Ness, Room720
 - Supervisor Daly will come back to discuss his Surplus Property legislation
- C. Steering - Next Meeting: Monday, 10/7/02, 12-2 PM, 25 Van Ness, Room 720 (Did not Meet)
- D. Membership - None Scheduled
- E. Oversight - Next Meeting: Monday, 9/10/02, 12-2 PM, 101 Grove (Did not Meet)

VIII. Presentation of Departmental Reports -

- A. Mayor's Office on Homelessness George Smith
 - No Report
- B. Department of Human Services Dariush Kayhan
 - No Report
- C. Department of Public Health Anne Kronenberg
 - o Opening two new SRO Masterlease Hotels (Starr & Camelot) coming from AB2034 funds
 - o A letter will be written on behalf of the Local Board congratulating Dr. Katz (cc to BOS)
- D. Mayor's Office of Housing Scott Madden
 - No Report
- E. Mayor's Office of Community Development Gene Coleman
 - o New Director is Roger Saunders
 - o Day Labor RFP was re-issued (9/9/02 was the last day to submit an application)
- F. Department of Children, Youth & Families Winna Davis
 - 1. \$1 million was released via RFP for 2002-2003
 - (includes funds for capital expenditures, transportation, furniture, operational shortfalls, capacity building, etc.)
 - SF residents 0-17 children
 - 2. \$3.1 million yet to be allocated
- G. Mayor's Criminal Justice Council Cynthia Caporizzo
 - No Report
- H. Dept. of Adult and Aging Services David Newcomer
 - No Report

XIII. Old Business: NONE

XIV. Public Comment - re: matters under the jurisdiction of the Local Board - NONE

XV. Adjourned: 4:07

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Local Homeless Coordinating Board

October 16, 2002

SF Local Homeless Coordinating Board

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

WEDNESDAY, OCTOBER 16, 2002, 3:00 PM TO 5:30 PM

1440 Harrison Street (Across from Costco)

Kakebe Conference Room

A G E N D A

I. Roll Call

II. Adoption of the Agenda

Adoption of Minutes from September 9, 2002

III. Administrative Announcements

- Governor Davis 'Vetoed' SB 1654, by Senate President pro Tempore John Burton (D-San Francisco). Subject: Governor's office: homelessness.

- Please note new meeting times.

IV. Public Comment, and before each item comes to vote

V. For discussion and Possible Action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless

VI. For Discussion and Possible Action: Discussion regarding the membership and appointments to fill seats

VII. New Business

VIII. Committee Reports

A. Funding - Next Meeting: Tuesday, 10/22/02, 12PM - 2PM,

B. Policy - Next Meeting: Tuesday, 10/22/02, 2PM - 4PM, 25 Van Ness, Room 720

C. Steering - Next Meeting: Tuesday, 11/4/02, 12-2 PM, 25 Van Ness, Room 720

D. Membership - None Scheduled

E. Oversight - Next Meeting: To Be Announced

IX. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness

B. Department of Human Services

C. Department of Public Health

D. Mayor's Office of Housing

E. Mayor's Office of Community Development

F. Department of Children, Youth & Families

G. Mayor's Criminal Justice Council

H. Dept. of Adult and Aging Services

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Anne Kronenberg

Scott Madden

Gene Coleman

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Cynthia Caporizzo

David Newcomer

XIII. Old Business

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XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

October 16, 2002

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING MINUTES

WEDNESDAY, OCTOBER 16, 2002, 3:00 PM TO 5:30 PM

1440 Harrison Street (Across from Costco)

Kakebe Conference Room

MINUTES

I. Call to Order: 3:20

Members Present: Gene Coleman, Bob Nelson, Jennifer Friedenbach, Nora O'Connor, Gail Gilman, Rita Semel, George Smith, Jim Soos, Dariush Kayhan, Cynthia Caporizzo

Non-members Present: Darryl Smaw, Barrie Grenell, Marlon Mendieta

II. Adoption of the Agenda - No Quorum

Adoption of Minutes from September 9, 2002 - No Quorum

III. Administrative Announcements

- Volunteers Needed - 2002 Homeless Count, Tuesday October 29, 2002

o Time: 8 PM - Midnight

o Location: 101 Grove St. Room 300, San Francisco

- Governor Davis 'Vetoed' SB 1654, by Senate President pro Tempore John Burton (D-San Francisco). Subject: Governor's office: homelessness.

- Please note new meeting times.

IV. Public Comment, and before each item comes to vote

V. For discussion and Possible Action: Board of Supervisors Identification and Use of Surplus City Property for Housing for the Homeless

- The Steering Committee endorsed this legislation.

- With Consensus of the board members attending the Co-Chairs will testify at the

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Board of Supervisors, Health Services Committee on 10/17/02

- Bill Barnes, aide to Supervisor Daly, stated he would take into consideration additional suggestions for improving legislation at a later date.

VI. For Discussion and Possible Action: Discussion regarding the membership and appointments to fill seats

- Bill Barnes, promised at the steering committee to go to Supervisor Hall to discuss redesign of the Local Board.

- A letter will be written to the Mayor and BOS asking for the re-appointment of current active Full Board members.

Recommendation for next steps:

1. Write letter asking for re-appointment by 10/18/02
2. Ask mayor to appoint immediately
3. Open dialogue with BOS
4. Schedule membership meeting for Wednesday 10/23 @ noon.

VII. New Business

- Discussed letter from the Coalition on Homelessness regarding changes at the Sanctuary Homeless Shelter

- Why don't policy changes for shelters go thru this board

VIII. Committee Reports

A. Funding - Next Meeting: Tuesday, 10/22/02, 12PM - 2PM, 205 13th St., Veteran Affairs Building

Dariush Kayhan gave the report:

- planning on presenting all proposed changes in November
- HomeBase need to go through RFP process
- Oversight will bring McKinney priorities to November meeting

B. Policy - Next Meeting: Tuesday, 10/22/02, 2PM - 4PM, 25 Van Ness, Room720

No Meeting

C. Steering - Next Meeting: Tuesday, 11/4/02, 12-2 PM, 25 Van Ness, Room 720

No Meeting

D. Membership - None Scheduled

No Meeting

E. Oversight - *Next Meeting: To Be Announced*

No Meeting

IX. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

- Launched HMIS pilot Oct. 3, 2002
- Developing Winter Shelter plan (estimated ~600 beds)
- Will put on a formal presentation in January
- Homeless Count on Oct. 29, 2002

B. Department of Human Services Dariush Kayhan

- Working on Family Winter Shelter expansion with Bianca Henry
- Senior Action Network wants a proposal for shelters for seniors
- Winter Shelter plan going before commission in November
- Dariush Kayhan became formal Director

C. Department of Public Health Anne Kronenberg

- Working with MOOH on Homeless Count

D. Mayor's Office of Housing Scott Madden

- 317 Turk had its groundbreaking

E. Mayor's Office of Community Development Gene Coleman

- Almost completed "Needs" hearing schedule
- \$39 K cut in next years budget
- Roger Saunders is the new Director of MOCD

F. Department of Children, Youth & Families Winna Davis

No Report

G. Mayor's Criminal Justice Council Cynthia Caporizzo

No Report

H. Dept. of Adult and Aging Services David Newcomer

No Report

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

- Wants more information on the HMIS

XV. Adjourned 4:40 PM

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Local Homeless Coordinating Board

November 18, 2002

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, NOVEMBER 18, 2002, 3:00 PM TO 5:30 PM

1440 Harrison Street (Across from Costco)

Kakebe Conference Room

A G E N D A

I. Roll Call

II. Adoption of the Agenda

Adoption of Minutes from October 16, 2002

02 III. Administrative Announcements

- 2002 Homeless Count was held on Tuesday October 29, 2002

- Please note new meeting times.

- Letters went out to the BOS and the Mayor regarding re-appointments

IV. Public Comment, and before each item comes to vote

V. For discussion and Possible Action: Voting on priorities regarding the McKinney Ranking process

VI. For discussion and Possible Action: Voting on scaled down McKinney renewal application

VII. For Discussion and Possible Action: How should the Local Board proceed regarding the passage of new legislation affecting the homeless.

VIII. New Business

- Nomination of New Co-Chairs

- Nomination of New Committee Chairs

IX. Committee Reports

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A. Funding - *Next Meeting: Tuesday, 11/19/02, 12PM - 2PM, 205 13th St., Veteran Affairs Building*

B. Policy - *Next Meeting: Monday, 11/25/02, 3:30PM - 5:30PM, 25 Van Ness, Room 720*

C. Steering - *Next Meeting: Tuesday, 12/3/02, 12-2 PM, 25 Van Ness, Room 720*

D. Membership - *None Scheduled*

E. Oversight - *Next Meeting: To Be Announced*

X. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

B. Department of Human Services Dariush Kayhan

C. Department of Public Health Anne Kronenberg

D. Mayor's Office of Housing Scott Madden

E. Mayor's Office of Community Development Gene Coleman

F. Department of Children, Youth & Families Winna Davis

G. Mayor's Criminal Justice Council Cynthia Caporizzo

H. Dept. of Adult and Aging Services David Newcomer

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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DISABILITY ACCESS

The 2nd floor conference room (Kakebe Room), 1440 Harrison Street, between 10th & 11th Streets, is wheel chair accessible through the front door. The closest BART

station is Civic Center; three blocks from Harrison Street and is MUNI accessible. Please call MUNI at 923-6864. Large copies of the agenda will be made accessible on request. Please contact 558-1902 at least two business days in advance of need. In order to allow individuals with environmental illness to attend meetings, all are asked to refrain from wearing perfume or other scented products.

TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For either accommodation, contact 252-3136 at least two business days before a meeting.

LOBBYIST ORDINANCE

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SUBMITTING WRITTEN PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

December 9, 2002

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, DECEMBER 9, 2002, 3:00 PM TO 3:30 PM

25 Van Ness, Suite 800

(Large Conference Room)

A G E N D A

I. Roll Call

II. Adoption of the Agenda

III. Administrative Announcements

- Steering Committee Meeting to Follow immediately

- '2002 Homeless Count' Report Available

IV. Public Comment, and before each item comes to vote

V. For discussion and Possible Action: Voting on priorities regarding the McKinney Ranking process

VI. For discussion and Possible Action: Voting on scaled down McKinney renewal application

VII. New Business

- Vote of New Co-Chairs

VIII. Committee Reports

A. Funding - *Next Meeting: Tuesday, 12/17/02, 12PM - 2PM,*

205 13th St., Veteran Affairs Building

B. Policy - *Next Meeting: Monday Dec. 16, 2002, 3:30 - 5:30 PM,*

25 Van Ness Suite 600

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C. Steering - Next Meeting: Monday Dec. 9, 2002, 3:30 - 5:30 PM,

25 Van Ness Suite 800

D. Membership - Next Meeting: To Be Announced

E. Oversight - Next Meeting: To Be Announced

IX. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

B. Department of Human Services Dariush Kayhan

C. Department of Public Health Anne Kronenberg

D. Mayor's Office of Housing Scott Madden

E. Mayor's Office of Community Development Gene Coleman

F. Department of Children, Youth & Families Winna Davis

G. Mayor's Criminal Justice Council Cynthia Caporizzo

H. Dept. of Adult and Aging Services David Newcomer

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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business days in advance of need. In order to allow individuals with environmental illness to attend meetings, all are asked to refrain from wearing perfume or other scented products.

TRANSLATION SERVICES

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

January 13 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, JANUARY 13 2003, 3:00 PM TO 4:00 PM

25 Van Ness, Suite 800

(Large Conference Room)

A G E N D A

I. Roll Call

II. Adoption of the Agenda

III. Administrative Announcements

- Steering Committee Meeting to Follow immediately

IV. Public Comment, and before each item comes to vote

V. Vote for New Co-Chairs

VI. For discussion and Possible Action: Approval of the 2003 Technical Review Panel Proposal and Scoring Process

VII. For discussion and Possible Action: Approval of the 2003 New Renewal, S+C and New Application process

VIII. For discussion: December 6, 2002 Homebase Meeting - Report by Mikyung Kim

IX. For Discussion: Sunshine Ordinance Training with the City Attorney (Time Certain 3:30)

X. New Business

- Setting Committee Schedules for 2003

XI. Committee Reports

A. Funding - *Next Meeting: Tuesday, TBA, 12PM - 2PM,**205 13th St., Veteran Affairs Building*

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B. Policy - Next Meeting: Monday TBA, 3:30 - 5:30 PM,

25 Van Ness Suite 600

C. Steering - Next Meeting: Monday TBA, 3:30 - 5:30 PM,

25 Van Ness Suite 800

D. Membership - Next Meeting: To Be Announced

E. Oversight - Next Meeting: To Be Announced

XII. Presentation of Departmental Reports -

A. Mayor's Office on Homelessness George Smith

B. Department of Human Services Dariush Kayhan

C. Department of Public Health Anne Kronenberg

D. Mayor's Office of Housing Scott Madden

E. Mayor's Office of Community Development Gene Coleman

F. Department of Children, Youth & Families Winna Davis

G. Mayor's Criminal Justice Council Cynthia Caporizzo

H. Dept. of Adult and Aging Services David Newcomer

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

February 10, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD FULL BOARD AGENDA

MONDAY, February 10, 2003, 3:00 PM TO 3:05 PM
25 Van Ness, Suite 800
(Large Conference Room)

Today's Chair : Anne Kronenberg & Barry Hermanson

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|-------------------|
| I. | 3:00 pm | Roll Call | - | Darryl |
| II. | | Training Local Board Members on Parliamentary Procedure and Consensus Building | Discussion | Anne |
| III. | | Establishment of Ground Rules | Discussion and Possible Action | Anne & Barry |
| IV. | | Draft 2003 Agenda for Local Board | Discussion and Possible Action | Anne |
| V. | | Committee Assignments | Discussion and Possible Action | Barry |
| VI. | | Proposition N | Discussion | Darius Kayhan |
| VI. | | Restructuring of Local Board | Discussion | Barry |
| VII. | | McKinney | Discussion and Possible Action | Darius Kayhan |
| VIII. | | Committee Reports Policy Funding Oversight | Discussion and Possible Action | Committee Chairs |
| IX. | | Department Reports | Discussion | Department |

| | | | | |
|-----|---------|----------------|---|-----------------|
| | | | | Representatives |
| X. | | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XI. | 3:05 pm | Adjourned | | |

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

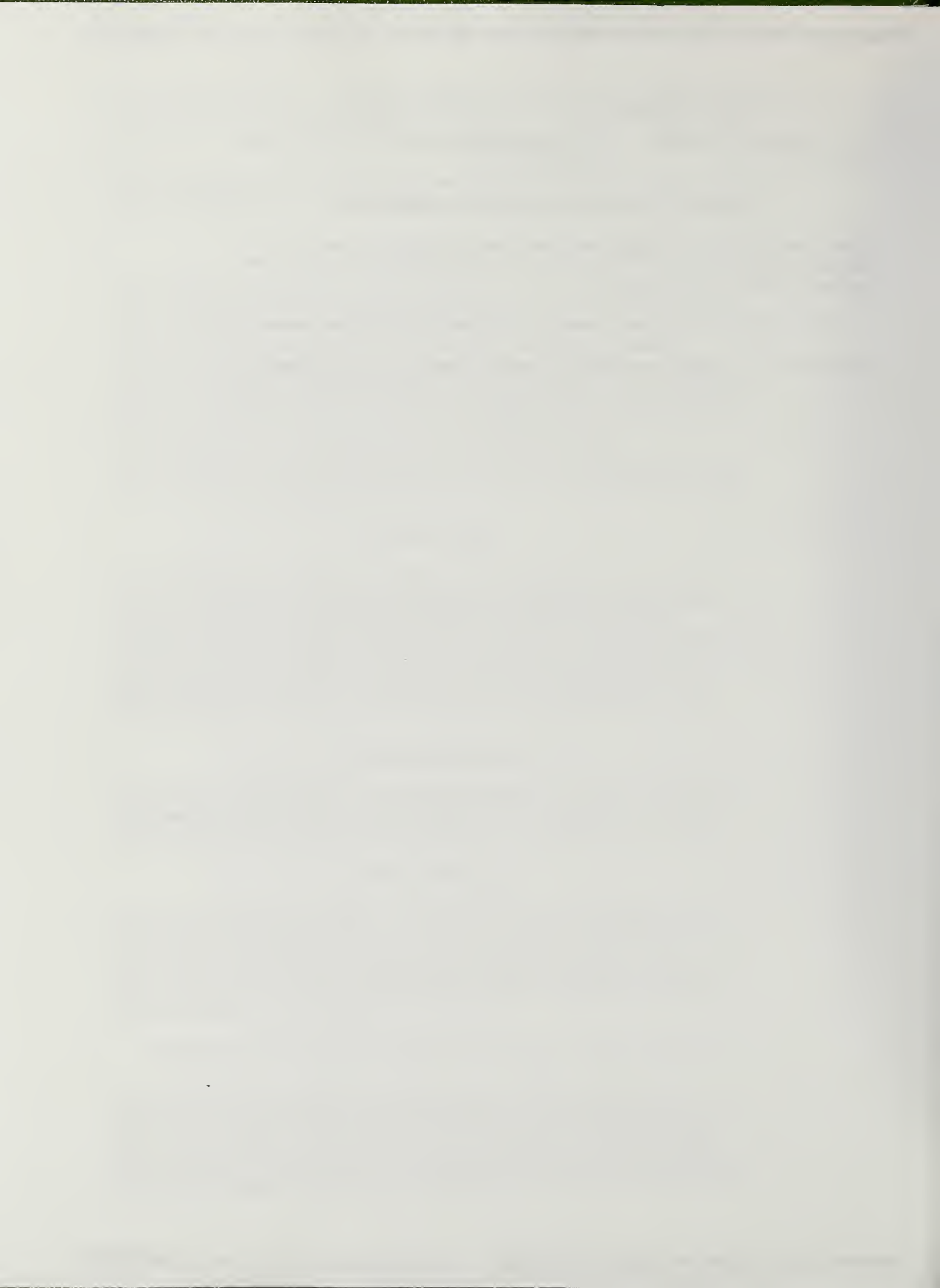
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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

March 10, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, March 10, 2003, 3:00 PM TO 3:05 PM

101 Grove St., Room 220

Today's Chair: Anne Kronenberg & Barry Hermanson

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|---|--------------------------------|-------------------|
| I. | 3:00 pm | Roll Call | - | Darryl |
| II. | | Adoption of the Agenda | Discussion and Possible Action | Anne |
| III. | | Approval of the Minutes of January 13, 2003 and February 10, 2002 | Discussion and Possible Action | Barry |
| IV. | | Administrative Announcements Economic Interest Forms (700) | Discussion | Barry |
| V. | | Training on Consensus Building | Discussion | Jim Buick, DHS |
| VI. | | Prop N. - Communication strategies | Discussion and Possible Action | Anne |
| VII. | | Budget Impacts on Homeless Programs DPH, DHS, and State | Discussion | Anne |
| VIII. | | Committee Reports Policy | Discussion and Possible Action | Committee Chairs |

| | | | | |
|-----|---------|--|---|---|
| | | 1. BOS letter on LB re-constitution - Action 2. Re-constituting the Local board seats- Action Funding 1. Selection of McKinney Technical Review Panel - Action Oversight | | |
| IX. | | Department Reports MOOH DHS Proposition N Update DPH MOH MOCD DCYF MOCJ DAAS | Discussion | George Smith Dariush Kayhan Anne Kronenberg Scott Madden Gene Coleman Winna Davis Cynthia Caporizzo David Newcomer |
| X. | | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| XI. | 3:05 pm | Adjourned | - | - |

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DISABILITY ACCESS

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Local Homeless Coordinating Board

April 14, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, April 14, 2003, 3:00 PM TO 5:00 PM

CITY HALL, ROOM 201

Chairs: Anne Kronenberg & Barry Hermanson

DOCUMENTS DEPT.

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|---|---|-----------------------|
| I. | 3:00 pm | Roll Call | - | Darryl |
| II. | 3:05 pm | Adoption of the Agenda | Discussion and Possible Action | Anne |
| III. | 3:10 pm | Approval of the Steering Minutes of March 10, 2003 | Discussion and Possible Action | Barry |
| IV. | 3:15 pm | Administrative Announcements | Discussion | Darryl |
| V. | 3:25 pm | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| VI. | 3:30 pm | Committee Reports Policy Local Board Reconstitution - Action | Discussion and Possible Action | Committee Chairs |

| | | Funding Oversight | | |
|-------|---------|----------------------|---|-----------------------|
| VIII. | 4:30 pm | Department Reports | Discussion | |
| | | MOOH | | George Smith |
| | | DHS | | Darius Kayhan |
| | | DHS FY 03-04 Budget | | |
| | | Proposition N Update | | |
| | | DPH | | Anne Kronenberg |
| | | MOH | | Scott Madden |
| | | MOC | | Gene Coleman |
| | | DCYF | | Winna Davis |
| | | MOCJ | | Agnes Briones |
| | | DAAS | | David Newcomer |
| IX. | 4:55 pm | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| X. | 5:00 pm | Adjourned | - | - |

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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DISABILITY ACCESS

City Hall, Room 201 - The Mayor's

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TRANSLATION SERVICES

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SUBMITTING WRITTEN PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

May 12, 2003

FULL BOARD AGENDA

MONDAY, May 12, 2003, 3:00 PM TO 5:00 PM

CITY HALL, ROOM 201

Chairs: Anne Kronenberg & Barry Hermanson

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AGENDA

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|---|-----------------------|
| I. | 3:00 pm | Roll Call | - | Darryl |
| II. | 3:05 pm | Adoption of the Agenda | Discussion and Possible Action | Anne |
| III. | 3:07 pm | Approval of the Full Board Minutes of April 14, 2003 | Discussion and Possible Action | Barry |
| IV. | 3:10 pm | Administrative Announcements | Discussion | Darryl |
| V. | 3:15 pm | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| VI. | 3:20 pm | Format for Committee Reports | Discussion | Barry |
| VII. | 3:30 pm | Committee Reports Policy Local Board Reconstitution - Action Funding | Discussion and Possible Action | Committee Chairs |

| | | Oversight | | |
|-----|---------|--------------------------|---|-----------------------|
| IX. | 4:05 pm | Department Reports | Discussion | |
| | | MOOH (4:05 PM - 4:25 PM) | | George Smith |
| | | CHANGES (HMIS Demo) | | |
| | | DHS | | Darius Kayhan |
| | | Proposition N Update | | |
| | | DPH | | Anne Kronenberg |
| | | MOH | | Scott Madden |
| | | MOCD | | Gene Coleman |
| | | DCYF | | Winna Davis |
| | | MOCJ | | Agnes Briones |
| | | DAAS | | David Newcomer |
| X. | 4:55 pm | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| XI. | 5:00 pm | Adjourned | - | - |

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

June 09, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, JUNE 9, 2003, 3:00 PM TO 5:00 PM

CITY HALL ROOM 201

Chairs : Anne Kronenberg & Barry Hermanson

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements <ul style="list-style-type: none"> Member List Update Committee Assignments Review LB Meeting Guidelines Upcoming Agendas - August Emergency Shelter, Sept. Income and Employment July Retreat | Discussion | Co-Chairs & Darryl |
| III. | 3:20 p.m. | Public Comment | | |
| IV. | 3:25 p.m. | Committee Reports <ul style="list-style-type: none"> Policy Committee <ol style="list-style-type: none"> Daly Legislation Newsom Legislation McGoldrick Legislation Funding <ol style="list-style-type: none"> Approval of McKinney Application | Discussion and Possible Action | Committee Chairs |
| V. | 4:20 p.m. | Consideration of Letter to the Board of Supervisors regarding Homeless Legislation | Discussion and Possible Action | Barry |

| | | | | |
|-------|-----------|---|---|-----------------|
| VI. | 4:30 p.m. | Department Reports <ul style="list-style-type: none"> • Health • Human Services • MCJC • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| VII. | 4:45 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Barry |
| VIII. | 4:50 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| IX. | 5:00 p.m. | Adjourned | | |

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DISABILITY ACCESS

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Local Homeless Coordinating Board

August 11, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

REGULAR MEETING AGENDA

MONDAY, AUGUST 11 2003, 3:00 PM TO 5:00 PM

CITY HALL

(Mayor's Conference Room 201)

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AGENDA

- Roll Call

- Adoption of the Agenda

Adoption of Minutes from June 9, 2003

- Administrative Announcements

- Public Comment, and before each item comes to vote

V. For Discussion and Possible Action: 'CHANGES' HMIS

VI. For discussion and Possible Action: Prop N

- For discussion and Possible Action: Emergency Shelter System
- For Discussion and Possible Action: Panhandling Ballot Initiative
- For Discussion and Possible Action: San Francisco Cares Ballot Initiative
- New Business (Introduction of items to be assigned to Committee)
- Committee Reports
 - A.Funding
 - Policy
 - Steering
 - Membership
 - Oversight

- Presentation of Departmental Reports -

| | | |
|----|--|-------------------|
| A. | Mayor's Office on Homelessness | George Smith |
| B. | Department of Human Services | Darius Kayhan |
| C. | Department of Public Health | Anne Kronenberg |
| D. | Mayor's Office of Housing | Scott Madden |
| E. | Mayor's Office of Community Development | Gene Coleman |
| F. | Department of Children, Youth & Families | Winna Davis |
| G. | Mayor's Criminal Justice Council | Cynthia Caporizzo |
| H. | Dept. of Adult and Aging Services | David Newcomer |

XIII. Old Business

XIV. Public Comment - re: matters under the jurisdiction of the Local Board

XV. Adjourned

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

September 15, 2003 - Retreat

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

RETREAT AGENDA

Monday, September 15, 2003, 12:00 PM TO 5:00 PM

The Hotel Rex

562 Sutter Street

Facilitator: Colleen Johnson,

Assistant Director DPH Office of Policy and Planning

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VISION

Our vision is of a community where homeless adults and children receive the support they need to move beyond homelessness.

PROPOSED OUTCOMES

- Each Local Board Member will leave the retreat with a clear understanding of the work plan of the Board for FY03-04.
- The Local Board will commit to reexamine the Continuum of Care Plan and align itself toward national trends in homeless policy.
- Clear goals and objectives for committees work.
- Identify those things that the Board does well, and those things that need improvement.
- Members will feel reinvigorated, energized and recognized for their dedication and commitment to homeless policy.
- In addition to attending full board meetings, members will commit to actively serving on at least one committee.
- Members will commit to involvement at meetings and in discussions.
- Members will make a personal commitment to get involved with a specific area of homeless policy that relates to their specific seat designation.

SUCSESSES IN FY 02-03

- Restructured McKinney process to make it streamlined and easier for both applicants and staff.
- Successfully completed McKinney application process and received support of the Mayor.
- Local Board seats are filled and quorum has been achieved for the last 5 months.
- Ground rules and structure have been developed for Local Board meetings.
- Local Board agreed to goals for the 2003 calendar year.
- Local Board was engaged in the Prop N discussions and received monthly updates.
- Departments presented detailed FY 03-04 budget presentations, providing the Local Board with an accurate picture of the City budget crisis.
- The Local Board has more diverse membership than a year ago.

A G E N D A

| <u>Item #</u> | <u>Time Allotted</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|---|------------------------|-----------------------------|
| I. | 12:00 pm | Lunch and Icebreaker | - | Song Lee Detoc |
| II. | 1:00 pm | Successes of the Local Board | Large Group Discussion | Colleen Johnson Facilitator |
| III. | 1:20 pm | Presentation on 'Housing First' national policy. | Large Group | Marc Trotz- Presenter |
| IV. | 2:20 pm | Given past LB successes and given the shift in homeless policy nationally, where we are and where we want to be, what do we need to do to reach our vision? | Small Group Discussion | |
| V. | 3:00pm | Report Back | Large Group | Colleen Johnson Facilitator |
| V. | 3:20pm | Break | | |
| VI. | 3:30 pm | What do we need to do | Small Group | |

| | | | | |
|-------|---------|---|---|-----------------------|
| | | to ensure we reach our goals? Development of work plan. | Discussion | |
| VII. | 4:25pm | Publicly share personal commitment to large group. | Large Group | |
| VIII. | 4:45 pm | Evaluation | | - |
| IX. | 4:55pm | Public Comment | Matters under the jurisdiction of the Local Board | Members of the Public |
| X. | 5:00 pm | Adjournment | | |

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Local Homeless Coordinating Board

October 20, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, October 20, 2003, 3:00 PM TO 5:00 PM

CITY HALL ROOM 201

Chairs: Anne Kronenberg & Barry Hermanson

DOCUMENTS DEPT

JUN 10 2005

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Allotted | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements <ul style="list-style-type: none"> Adoption of the Agenda Adoption of the Minutes from August 11, 2003 Adoption of Minutes from September 15, 2003 Retreat | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:10 p.m. | Public Comment | | |
| IV. | 3:30 p.m. | Presentation: Senior Action Network | Discussion | Barry |
| V. | 4:15 p.m. | Workplan Issues from September 15, 2003 Retreat <ul style="list-style-type: none"> Committee Structure Communication Protocol Staffing Other Issues | Discussion and Possible Action | Anne |

| | | | | |
|-------|-----------|--|---|------------------|
| VI. | 4:30 p.m. | Emergency Shelter Report | Discussion | Barry |
| VII. | 4:40 p.m. | Committee Reports <ul style="list-style-type: none"> • Policy Committee • Funding • Oversight • Steering | Discussion and Possible Action | Committee Chairs |
| VIII. | 4:50 p.m. | Department Reports <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| IX. | 4:55 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Barry |
| X. | 4:55 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XI. | 5:00 p.m. | Adjourned | | |

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City Hall, Room 201 - The Mayor's

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Local Homeless Coordinating Board

November 17, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, November 17, 3:00 PM TO 5:00 PM

CITY HALL ROOM 201

Chairs: Anne Kronenberg & Barry Hermanson

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|---|--------------------------------|--------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements • Adoption of the Agenda • Adoption of the Minutes from October 20, 2003 | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:10 p.m. | Public Comment | | |
| IV | 3:15 p.m. | • Nominations for 2004 Co-Chairs | Discussion and Possible Action | Anne |
| V. | 3:30 p.m. | • Adoption of the newly drafted bylaws | Discussion and Possible Action | Anne |
| VI. | 4:00 p.m. | • Prop. J - Facilities for the Homeless | Discussion and Possible Action | Barry |
| VII. | 4:10 p.m. | • Prop M - Aggressive Solicitation Ban | Discussion and Possible Action | Barry |
| VIII. | 4:20 p.m. | Committee Reports • Policy Committee • Funding | Discussion and Possible Action | Committee Chairs |

| | | | | |
|------|-----------|---|---|-----------------|
| | | <ul style="list-style-type: none"> • Oversight • Steering | | |
| IX. | 4:40 p.m. | Department Reports <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| X. | 4:55 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Barry |
| XI. | 4:55 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XII. | 5:00 p.m. | Adjourned | | |

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

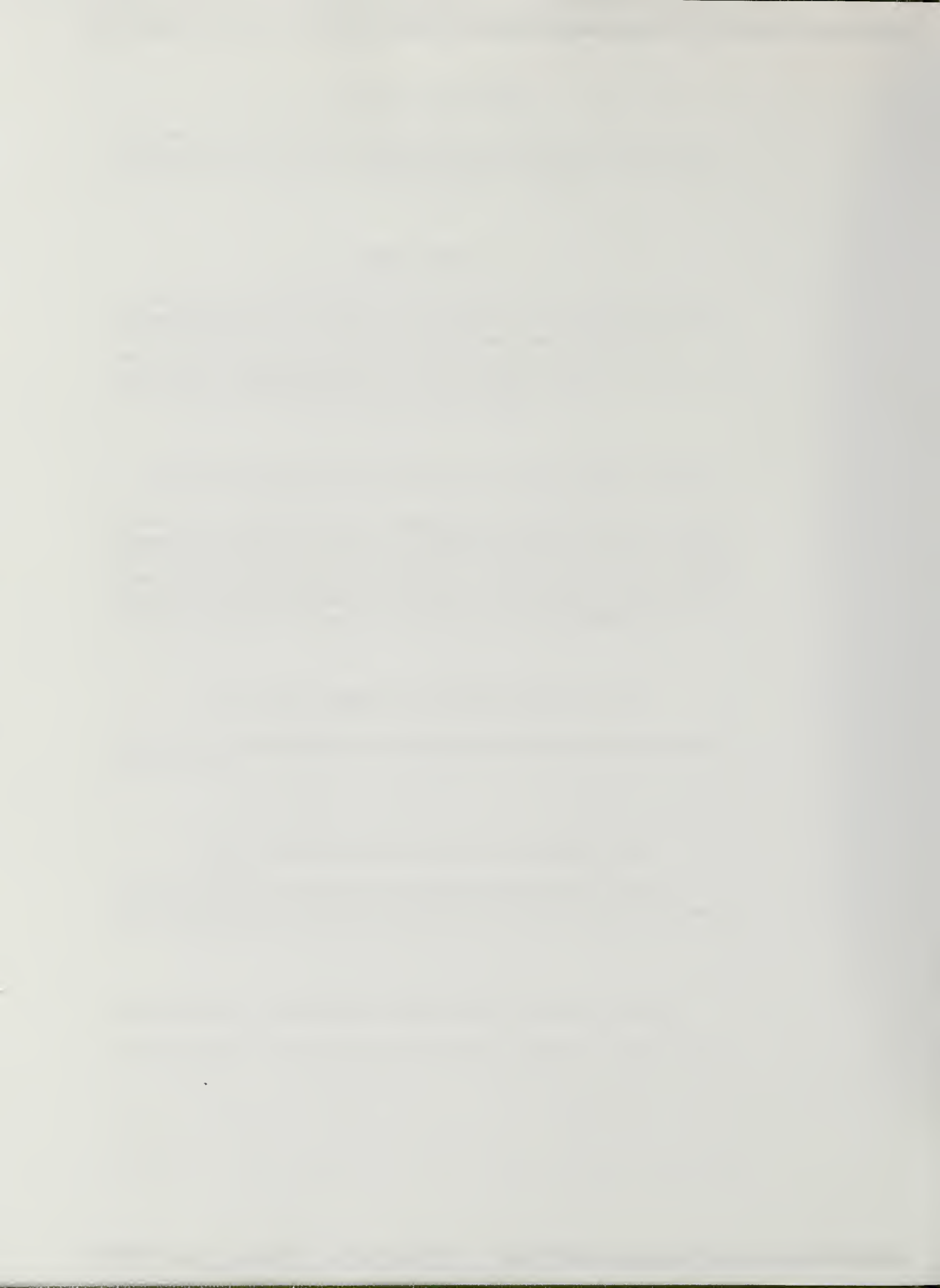
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Local Homeless Coordinating Board

December 08, 2003

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, December 8, 3:00 PM TO 5:30 PM

CITY HALL ROOM 201

Chairs: Anne Kronenberg & Barry Hermanson

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements <ul style="list-style-type: none"> Adoption of the Agenda Adoption of the Minutes from November 17, 2003 New Bylaws are available Letter sent to Mayoral Candidates | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:10 p.m. | Public Comment | | |
| IV | 3:15 p.m. | Presentation: Larkin Street (Youth) | Discussion | Hank/Barry |
| V. | 3:35 p.m. | Presentation: McKinney | Discussion | Mikyung |
| VI. | 3:50 p.m. | <ul style="list-style-type: none"> Local Board Committee Recruiting | Discussion and Possible Action | Barry |
| VII. | 4:00 p.m. | <ul style="list-style-type: none"> Recommendation for the Mayor's Office on | Discussion and Possible Action | Barry |

| | | | | |
|-------|-----------|---|---|------------------|
| | | Homelessness | | |
| VIII. | 4:10 p.m. | <ul style="list-style-type: none"> • Term Limits | Discussion and Possible Action | Barry |
| IX. | 4:20 p.m. | <ul style="list-style-type: none"> • Vote for 2004 Co-Chairs of the Full Board | Discussion and Possible Action | Anne |
| X. | 4:30 p.m. | Department Reports <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| XI. | 4:45 p.m. | Committee Assignment & Breakout <ul style="list-style-type: none"> • Policy Committee • Funding • Oversight • Steering | Discussion and Possible Action | Committee Chairs |
| XII. | 5:15 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | New Co-Chairs |
| XIII. | 5:25 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XIV. | 5:30 p.m. | Adjourned | | New Co-Chairs |

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Local Homeless Coordinating Board

January 12, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, January 12, 3:00 PM TO 5:10 PM

CITY HALL ROOM 201

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements <ul style="list-style-type: none"> Adoption of the Agenda Adoption of the Minutes from December 8, 2004 New Bylaws are available | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:10 p.m. | Public Comment | | |
| IV | 3:15 p.m. | Presentation: Mayor Newsoms positions on Homeless | Discussion | Leon |
| V. | 3:55 p.m. | Ten Year Plan to End Homelessness | Discussion and Possible Action | Leon |
| VI. | 4:15 p.m. | Committee Assignment & Breakout <ul style="list-style-type: none"> Policy Committee Funding Oversight Steering | Discussion and Possible Action | Committee Chairs |
| VII. | 4:45 p.m. | Update: Senior Action Network | Discussion | Leon |

| | | | | |
|-------|-----------|--|---|-----------------|
| VIII. | 4:50 p.m. | Department Reports <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| IX. | 5:00 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| X. | 5:05 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
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Local Homeless Coordinating Board

January 12, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD MINUTES

MONDAY, January 12, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, April Silas, Steven Chester, John Wilson, Hank Wilson, Bobbie Rosenthal, Jennifer Friedenbach, Edward Evans, Gail Gilman, Jonathan Gomwalk, Salle Hopkins, Barry Hermanson, Richard Springwater, Ingrid Summerfield, Saleem Shakir, Roma Guy, Marcia Argyris, Dariush Kayhan, Gene Coleman, Winna Davis, Agnes Briones,

Non-Members Present: Darryl Smaw, Jim Soos, Lauren Hall, Eugenie Fitzgerald, Shelagh Little, Tina Hurd, Rosemary Perkins, Becky Fine, Barrie Grenell

Excused Members: Song Lee-Detoc, Leon Winston, Rev. Penny Nixon

II. Administrative Announcements:

- o Adoption of Agenda - Passed unanimously
- o Adoption of Minutes from December 8, 2003 - Passed unanimously

III. Public Comment:

Becky Fine (TARC Intern)

- believes the shelter system is difficult to maneuver
- staff treat clients like cattle
- no alternatives for low-income housing

- SRO staff are often rude and many locations have below standard rooms

Dennis Blackwell

- Situation in the shelters are intolerable
- Constant problems with the imaging system
- HMIS is losing reservations

Lanita Hopkins

- seeking support of funds for emancipated youth program

IV. For Discussion: Mayor Newsom's position on Homelessness

Mayor Newsom did not send a representative. The board members agreed to go back and read up on the transition team reports.

V. For Discussion and Possible Action: Ten Year Plan to End Homelessness

Darius Kayhan gave an update

- They are looking for a philosophical paper aimed at repositioning how the homeless service system are geared to stop chronic homelessness (the most visible homeless)
- Some city's have already concluded their Ten Year Plan and they are available online
- Believes that there is a plan to partner the 10-Year Plan with the current Continuum of Care.

VI. For Discussion and possible action: Local Board Committee Assignment and Breakout Session

Each members was assigned a subcommittee and to meet in during a 30 minute breakout period. During that period the following three things were discussed:

1. The main priorities of the committee for calendar year 2004
2. The 2004 meeting schedule
3. Designated Co-Chairs

(See yearly meeting schedule document)

After the breakout it was decided that attendance at each committee meeting would tracked. (Committee members will be distributed)

VII. For Discussion: Senior Action Network Update

No report given.

VIII. Department Reports:

DHS

- Noted all McKinney renewal projects were funded, but the Hope House project was not funded due to the city's low score on the application.
- Care Not Cash is now called CAAP Benefit Package (CBP) which is a blend of the Newsom, Daly, McGoldrick & Hall legislations.
- The plan is to implement the CBP in late March or early April
- The City and County of SF is looking at changing its homeless strategy to a housing first model.
- \$6 million was designated to DHS to rehab 40 units of SRO housing at 850 Broderick
- Will begin having budget hearings in February

MCJC - Three people in the department were laid off during the change of administration

MOCD

- HUD has adopted guidelines for faith-based organizations to apply for grants.
- The department is also in the process of receiving CDBG applications.
 - a. deadline is January 29
 - b. approval date is May 12
 - c. funding begins in July

DCYF

- Will be releasing a grant in the first week of February
- 22 million will be available
- They will be three year grants

DPH - Will have budget reading in 1st week of February

IX. New Business:

Statewide Mental Health initiative ballot drive is currently underway

X. Public Comment:

Lauren Hall, from CSH, updated the board regarding

- AB2034 was protected in all budget cuts
- Prop 46 money was also protected for affordable housing

XI. Adjourned: 5:15 PM


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Local Homeless Coordinating Board

February 9, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, February 9, 3:00 PM TO 5:10 PM

CITY HALL ROOM 201

Chairs: Anne Kronenberg & Leon Winston

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A G E N D A

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|---|--------------------------------|--------------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements • Adoption of the Agenda • Adoption of the Minutes from January 12, 2004 • Letter to Mayor Newsom | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:10 p.m. | Public Comment | | |
| IV | 3:15 p.m. | Mayor Newsom's Homeless Announcements | Discussion and Possible Action | Anne |
| V. | 3:30 p.m. | Presentation: CAAP Benefit Package | Discussion | Dariush |
| VI. | 3:50 p.m. | Subcommittee Approval Process | Discussion and Possible Action | Leon |
| VII. | 4:00 p.m. | Committee Reports • Policy Committee • Funding • Oversight • Steering | Discussion and Possible Action | Committee Chairs |

| | | | | |
|-------|-----------|---|---|-----------------|
| | | <ul style="list-style-type: none"> • Monitoring | | |
| VIII. | 4:10 p.m. | Update: Senior Action Network | Discussion | Leon |
| IX. | 4:20 p.m. | Department Reports - Budget Focused <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOOH • MOH • MOCD • DCYF | Discussion | Department Reps |
| X. | 5:00 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
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Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at

Van Ness and Market and at CivicCenter. For more information about MUNI

accessible services, call 923-6142. There is accessible parking in the vicinity of

City Hall at CivicCenterPlaza and adjacent to Davies Hall and the War Memorial.

Large print copies of the agenda will be made available on request. Please contact 252-3136 at least two business days in advance of need. In order to allow individuals with environmental illness to attend meetings, all are asked to refrain from wearing perfume or other scented products.

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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25 Van Ness Ave, Suite 750, San Francisco, CA 94102, ATTN: Liaison to Local Board



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Local Homeless Coordinating Board

February 9, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD MINUTES

MONDAY, February 9, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, Leon Winston, April Silas, Steven Chester, John Wilson, Hank Wilson, Stu Berger, Jennifer Friedenbach, Gail Gilman, Jonathan Gomwalk, Barry Hermanson, Richard Springwater, Saleem Shakir, Roma Guy, Marcia Argyris, Dariush Kayhan, Gene Coleman, Winna Davis,

Non-Members Present: Darryl Smaw, Jim Soos, Lauren Hall, Eugenie Fitzgerald, Barrie Grenell

Excused Members: Song Lee-Detoc, Bobbie Rosenthal, Rev. Penny Nixon, Salle Hopkins, Agnes Briones

II. Administrative Announcements:

- o Adoption of Agenda - Passed unanimously
- o Adoption of Minutes from January 12, 2004- Passed unanimously
- o Letter to Mayor Newsom distributed

III. Public Comment: None

IV. For Discussion and Possible Action: Mayor Newsom's Homeless Announcements

Nothing to discuss.

V. For Discussion: Presentation of the DHS CAAP Benefit Package

Dariush Kayhan went over the Draft DHS CAAP Benefit Package (CBP) Implementation plan (on file). Highlights of the presentation are:

1. Plan to implement between late March and early April 2004 to adults without dependent children.
2. Provides in-kind value of services in lieu of their cash grant to PAES, SSIP, CALM, and GA recipients
3. Given up front direct access to permanent supportive housing whenever possible
4. CBP primary goal is to reduce homelessness and improve the health and welfare of homeless indigents by giving them access to permanent housing opportunities and enhanced services
5. DHS is looking to add 550 SRO units by the end of FY 03-04
6. CBP projected budget is approximately \$2.5 million pro-rated for FY 03-04 and approximately \$10.1 million for FY 04-05
7. Cash grants can be reduced to \$59 for GA recipients and \$62 for PAES/SSIP/CALM recipients.

Some feedback and response:

- Look into the possibility to look into double occupancy to increase use
- Make policy that those currently inside shelters go to top of list
- SRO housing lists are for CAAP recipients only
- Note that the policy for displacement is already built into the plan.
- Controller will be monitoring the fiscal aspects of CBP
- Set aside beds are directly against McGoldrick legislation. Currently some shelter beds are reserved for CAAP only until a certain time during the day.

MOTION, Barry Hermanson, seconded and failed 6 for and 12 against

Submit that one of the co-chairs of the Local Board sit on the new cabinet on homelessness established by the mayor.

Question: What happens to all the functions that MOOH managed? will be researched.

VI. For Discussion and Possible Action: Subcommittee approval process

Sent back to committee

VII. For Discussion and possible action: Departmental Reports

Policy - No Report

Funding - Looking for clarity regarding the McKinney priorities

- This year's question is whether to risk service dollars to pursue the possibility of getting more permanent housing approved

- Steve Sachs at the Feb 17 meeting

- Carol Lamont at the Feb 17 meeting

Continuum Of Care - completed the year 3 matrix and began working on year 4

Shelter Services - began brainstorming scope of committee

VIII. For Discussion: Senior Action Network Update

No report given. Could not attend

IX. Department Reports:

DPH

- Budget not set yet
- Mayor wants to minimize cuts
- Looking for 5.5% from general fund

DHS

- 2 Special Commission meetings held in February
- Made 5.5% baseline cuts
- 15% contingency cuts being looked at
 - a. Only \$45 million in discretionary funds to cut
 - b. ~ 50% of the \$45 million is homeless projects
 - c. \$6 million would be the homeless pro-rata share

MCJC - No Report

MOH - No Report

MOCD

- Finished the application process for CDBG, ESG, etc. funds
- 244 applications received
- entire process was completed online

-
DCYF

- Will be releasing a grant in the first week of February
- \$16 million will be available
- They will be three year grants July 1, 2004- 07
- Online access to the grants
- Working on the budget process

X. New Business:

Address Family Homeless Policy

Homeless Consolidation Policy

XI. Public Comment:

- Lauren Hall, from CSH, announced an informal Brown Bag information on Supportive Housing scheduled for March 10, 2004

XII. Adjourned: 5:10 PM



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Local Homeless Coordinating Board

March 8, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, March 8, 3:00 PM TO 5:00 PM

New Location:

101 Grove Street

Room 220

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|---|--------------------------------|--------------------------|
| I. | 3:00 p.m. | Roll Call | - | Darryl |
| II. | 3:05 p.m. | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | • Adoption of the Agenda | | |
| | | • Adoption of the Minutes from | | |
| | | February 9, 2004 | | |
| | | • Form 700 - Conflict of Interest | | |
| III. | 3:10 p.m. | Public Comment | | |
| V. | 3:15 p.m. | Presentation: Supportive Housing Presentation | Discussion and Possible Action | Lauren Hall |
| | | | | CSH |
| VII. | 3:50 p.m. | Ten Year Plan Process | Discussion and | Anne |

| | | | | |
|-------|-----------|--|---|---------------------|
| VIII. | 4:10 p.m. | McKinney - Proposed Scoring and Ranking method | Possible Action Discussion and Possible Action | Funding Cmte. Chair |
| XI. | 4:30 p.m. | Committee Reports | Possible Action Discussion and Possible Action | Committee Chairs |
| | | • Policy | | |
| | | • Funding | | |
| | | • Continuum of Care | | |
| | | • Shelter Services | | |
| | | • Steering | | |
| XII. | 4:45 p.m. | Department Reports - | Discussion | Department Reps |
| | | • DPH | | |
| | | • DHS | | |
| | | • MOCJ | | |
| | | • MOH | | |
| | | • MOCD | | |
| | | • DCYF | | |
| | | • DAAS | | |
| XIII. | 4:55 p.m. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| XIV. | 5:00 p.m. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XV. | 5:30 p.m. | Adjourned | | New Co-Chairs |

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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Local Homeless Coordinating Board

March 8, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD MINUTES

MONDAY, March 8, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, Leon Winston, April Silas, Steven Chester, John Wilson, Hank Wilson, Rev. Penny Nixon, Pat Harrison, Rita Semel, Amilcar Mayen, Agnes Briones, Barry Hermanson, , Saleem Shakir, Dariush Kayhan, Gene Coleman, Winna Davis,

Non-Members Present: Darryl Smaw, Jim Soos, Lauren Hall, Eugenie Fitzgerald, Barrie Grenell, Brittany Ruiz (LHCB Intern), Jennifer Grant, Ximena Montes, Mikyung Kim, Barbara Brown, Zelda Saeli, Shelagh Little, Kim Moore, Jackie Jenks, Juanita Johnson, Mark Cole, Lisa Stringer

Excused Members: Song Lee-Detoc, Bobbie Rosenthal, Gail Gilman, Jennifer Friedenbach, Hank Wilson, Richard Springwater, Roma Guy

II. Administrative Announcements:

- o Adoption of Agenda - no quorum
- o Adoption of Minutes from February 9, 2004- no quorum
- o Letter to Mayor Newsom distributed

III. Public Comment: None

IV. Presentation: Supportive Housing (Lauren Hall of CSH)

Distributed informational information on Corporation of Supportive Housing. They work with jurisdictions all over the California. She is the San Francisco representative.

Current projects include advocating for:

- AB1475

- SHIA

- AB2034

V. For Discussion and Possible Action: Ten Year Plan Process

Leon and Anee talked to Joyce Neustadt regarding the Local Board's involvement on the 10 - Year Plan Council

- Goal is to get representatives from various sectors of our community

- The Local Board is looking for two representatives, Anne Kronenberg and Leon Winston

- The council is not intended to replace the Local Board

- It will be time limited process

VI. For Discussion and Possible Action: Proposed Scoring and Ranking method

A new tool was forwarded based on the need to score McKinney competitively.

- The scoring tool was not voted on.

- The Funding committee did vote to have renewals scored competitively with new projects; successful renewals eligible for additional points

- Note: The final scoring tool will not be completed finished until the NOFA from HUD comes out.

No Action Taken: The scoring tool will be addressed in depth at the upcoming Funding committees.

Funding committee will continue to make recommendations to the Full Board.

VII. For Discussion and possible action: Committee Reports

Policy - Did not meet

Funding - No Further report (see agenda item #6)

Continuum Of Care - No Report

Shelter Services - Pat Harrison reported

- The senior action network brought us info on the new assertive mobile case management team, created from 240K that Chris Daly set aside that will be available for people 55 and over exclusively.

- Report on the 150 Storage facility will take place at next meeting
- Winter Shelter update will occur.
- Grievance Policy report will occur

VIII. For Discussion: Departmental Reports

DPH

- Budget not set yet
- Mayor wants to minimize cuts
- Budget will be completed by next meeting
- Asked to cut 80 currently working employees

DHS

- 2 Special Commission meetings held in February
- 5% contingency cuts being looked at (For Housing and Homeless department only)
 - a. Takes cut to CalWORKS housing subsidy program
 - b. Cut to Supportive Housing Employment Collaborative

MCJC - 16% cut across the board to all CBO's

MOH - No Report

MOCD

- Finishing the application process for CDBG, ESG, etc. funds by the Citizens committee

DCYF

- Working on the budget process
- Only 25% is from Funding services & only 4% is for adminis
- \$16 million is available for current RFP process
- 400 attendees to the bidders conference
- Online access to the grants\
- Winna is acting director

IX. New Business:

To be

X. Public Comment:

- Thinks current new scoring tools may not be accurately reflected.
- Not happy with the process of McKinney. Thought Full Board would make final decision on scoring tool today.
- Concern about the absence of discussion about families.

XI. Adjourned: 5:00 PM


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Local Homeless Coordinating Board

April 12,004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, April 12, 3:00 PM TO 3:05 PM

City Hall

Room 201

Chairs: Anne Kronenberg & Leon Winston

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A G E N D A

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|------------------------------------|--------------------------------|--------------------------|
| I. | 3:00 p.m. | CALL TO ORDER | - | Darryl |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | • Adoption of the Agenda | | |
| | | • Adoption of the Minutes from | | |
| | | March 8, 2004 | | |
| | | • Form 700 - Conflict of Interest | | |
| | | • McKinney - Conflict of Interest | | |
| III. | | Public Comment | | |
| V. | | McKinney Recommendations & Update: | | Funding. Chair |

| | | | |
|-------|---|--------------------------------|------------------|
| | <ul style="list-style-type: none"> Proposed Scoring Tool Applications must address chronic homelessness Appeal Process McKinney Bidder's Conference Draft Timeline New Perm Housing projects only Ranking Priorities Priority Panel Recruiting Funding Cmte Role | | |
| VII. | Ten Year Plan Process | Discussion and Possible Action | Anne |
| VIII. | Darren Noy - Presentation "Homelessness in San Francisco: Understanding a common vision that will build a homeless policy that works" | Discussion and Possible Action | |
| XI. | Committee Reports | Discussion and Possible Action | Committee Chairs |
| | <ul style="list-style-type: none"> Policy Continuum of Care Shelter Services | | |
| XII. | Steering Department Reports - | Discussion | Department Reps |
| | <ul style="list-style-type: none"> DPH DHS MOCJ MOH MOCD | | |

| | | | |
|-------|------|------------------------------|---|
| | | DCYF | |
| | | DAAS | |
| XIII. | | Introduction of New Business | To be Assigned to Committee for Future Discussion |
| | | | Matters under the jurisdiction of the Local Board |
| XIV. | | Public Comment | Public |
| XV. | 3:05 | Adjourned | Co-Chairs |

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Local Homeless Coordinating Board

April 21, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL/STEERING BOARD MINUTES

MONDAY, April 12, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, Leon Winston, April Silas, John Wilson, Hank Wilson, Bobbi Rosenthal, Stu Berger, Pat Harrison, Rita Semel, Agnes Briones, Barry Hermanson, Jonathan Gomwalk, Joyce Crum (DHS), Gene Coleman, Winna Davis, Ingrid Summerfield, Roma Guy, Gail Gilman, Joan McNamara, Marcia Argyris

Non-Members Present: Darryl Smaw, Jim Soos, Lauren Hall, Eugenie Fitzgerald, Barrie Grenell, Brittany Ruiz (LHCB Intern), Brandi Painter (HFC), Deva Dawson (CHC), Mikyung Kim, Lynn Lively (Baker), Zelda Saeli, Shelagh Little, Jodi Levin (SFBAR), R. Chekoura (SFBAR), Juanita Johnson, John Melone, Lisa Stringer, Shelagh Little, Mari Alaniz (Riley Ctr), Hannah Perry, Sam Tuttelman (Goodwill), Emily Zukerbera (Goodwill)

Excused Members: Song Lee-Detoc, Amilcar Mayen, Jennifer Friedenbach, Richard Springerwater

II. Administrative Announcements:

o Adoption of Agenda - adopted

o Adoption of Minutes from March 8, 2004- adopted

III. Public Comment: None

IV. Presentation: McKinney Recommendations and Updates

MOTION: Marcia Argyris, seconded and passed 14-1

Accept the creation of a new scoring tool for renewals only with the understanding that further revision may be necessary depending on information

released with the NOFA.

MOTION: Marcia Argyris, seconded and passed 14-1

Accept all appeals for completed applications.

MOTION: Gene Coleman, seconded and passes unanimously

The appeal process policy will be "Sponsors may appeal if they can prove their score(s) are not reflective of the information provided. All appeals must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed. The decision of the Appeal Committee will be final.

TABLED: The completed appeals process. The proposed process should be checked against other city appeal processes.

TABLED: The recommendation to accept new permanent housing projects only, but they must meet all HUD guidelines for funding as outlined in the NOFA.

(The Oversight Committee will review the Continuum of Care plan to set the priorities.)

**Mikyung Kim passed out the technical Review Panel Application and conflict of interest forms. (On file)

V. For Discussion and Possible Action: Ten Year Plan Process

- The council has been meeting for about a month
- Both Anne and Leon are representatives
- Subcommittee's have been formed (Five)
- Angelo Alioto is the Chair
- Inter-Agency Council has granted the city an additional \$900 K because the city has embarked on the 10-year plan
- Final project goal is end of June.
- Meet weekly until the project is completed.
- Full Council meets every Friday in City Hall, Room 201, 3 - 5 PM

VI. Presentation by Darren Noy: "Homelessness in San Francisco"

**Hardcopy presentation of Powerpoint on File

VII. For Discussion and possible action: Committee Reports

Policy - Did not meet

Funding - No Further report (see agenda item #4)

Continuum Of Care - Did not meet

Shelter Services - Pat Harrison reported

- Some Winter shelters will remain open until June 30
- Looking to develop In-house surveys for shelters
- Discussed fire safety issues

VIII. For Discussion: Departmental Reports

DPH

- Budget not set yet
- Contingency budget should be completed by May 4th or 18

DHS

- CBP starts on May 3, 2004
- Street Outreach is connected to start date

MCJC - No Report

MOH - Working on getting a supportive housing NOFA out in the next couple months.

MOCD

- Dwayne Jones is the new director.
- Public hearings are currently being held around CDBG
- Only 4 complaints

DCYF

- Currently reviewing the 286 proposals from the last RFP process.

IX. New Business:

What does the term street outreach mean?

Who does it affect?

X. Public Comment:

- None

XI. Adjourned: 5:00 PM


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Local Homeless Coordinating Board

May 10, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, May 10, 3:00 PM TO 3:05 PM

City Hall

Room 201

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|---|--------------------------------|--------------------------|
| I. | 3:00 p.m. | CALL TO ORDER | - | Darryl |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | · Adoption of the Agenda | | |
| | | · Adoption of the Minutes from April 12, 2004 | | |
| III. | | Public Comment | | |
| IV. | | Ten Year Plan Process | Discussion and Possible Action | Anne |
| V. | | McKinney Recommendations & Update: | Discussion and Possible Action | Funding. Chair |
| | | · Scoring Tool (New Apps.) | | |

| | | | |
|-------|---|---|------------------|
| | <ul style="list-style-type: none"> • Appeal Process • Priority Panel | | |
| | Training | | |
| | <ul style="list-style-type: none"> • Funding Cmte Role | | |
| VI. | Policy Committee | Discussion and Possible Action | Policy Chair |
| | <ul style="list-style-type: none"> • Surplus Property Legislation • Fingerr Imaging Legislation | | |
| VII. | Steering Report | Discussion and Possible Action | Steering Chair |
| | <ul style="list-style-type: none"> • Attendance Report • Vacancies | | |
| XI. | Committee Reports | Discussion and Possible Action | Committee Chairs |
| | <ul style="list-style-type: none"> • Continuum of Care • Shelter Services | | |
| XII. | Department Reports - | Discussion | Department Reps |
| | <ul style="list-style-type: none"> • DPH • DHS • MOCJ • MOH • MOCD • DCYF • DAAS | | |
| XIII. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| XIV. | Public Comment | Matters under the jurisdiction of the Local | Public |

XV.

3:05

Adjourned

Board

Co-Chairs

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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Local Homeless Coordinating Board

May 10, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL/STEERING BOARD MINUTES

MONDAY, May 10, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, Leon Winston, Steven Chester, John Wilson, Hank Wilson, Bobbi Rosenthal, Edward Evans, Penny Nixon, Gail Gilman, Amilcar Mayen, Barry Hermanson, Richard Springwater, Ingrid Summerfield, Aaron Grizzell, Dariush Kayhan, Joan McNamara, Gene Coleman, Winna Davis

Non-Members Present: Darryl Smaw, Jim Soos, Lauren Hall, Barrie Grenell, Mikyung Kim, Shelagh Little, John Melone, Jesus Medellis, Chris Callandrillo

Excused Members: Song Lee-Detoc, Jennifer Friedenbach, Stu Berger, Pat Harrison, Rita Semel, Marcia Argyris

II. Administrative Announcements:

- o Adoption of Agenda - adopted
- o Adoption of Minutes from April 12, 2004- adopted

III. Public Comment: None

IV. Presentation: Ten Year Plan Process

- Nothing is in writing as of yet
- BOS hearing will be scheduled by the next meeting
- The BOS will hear the preliminary recommendations
- The first draft should be completed on June 14

- A new committee of five people was created to write the document
- The final document will be more of a design plan than implementation
- The Local Board must re-evaluate its role for the future.

V. For Discussion and Possible Action: McKinney Recommendations & Update

MOTION: Bobbie Rosenthal, seconded and passed 11 - 1 (Conflicted members abstained)

Accept McKinney appeals process as stated:

1. A preliminary Priority List is publicly posted.
2. Each sponsor agency will also receive copies of their individual score sheets.
3. All requests for review must be received in writing from the authorized representative within five (5) business days of publicly posting the ranking list. All requests for review must be submitted to:

Local Homeless Coordinating Board Funding Committee

C/O: Mikyung Kim, ZB-10

1440 Harrison Stree, 2nd floor

(415) 558-1810 (P)

(415) 558-2834 (F)

Mikyung.Kim@sfgov.org

4. The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the sponsor agency (i.e., Executive Director) and must include (highlight and cite) the specific sections of the application on which the protest is based. The protestor must specify facts and evidence sufficient for the Appeal Committee to determine the validity of the protest. That is, the notice of protest must have attached the specific areas of the application being appealed and must also clearly explain (e.g., persuade the reviewer) why the information provided is adequate enough to gain additional points.
5. The Appeal Committee will review and evaluate all notices of protests and decide whether or not the protest has any validity based on the appeal policy.
6. All valid protests will be read, reviewed and evaluated by the Appeal Committee. (*In writing appeal process*)
7. Appeal Committee deliberates
8. Sponsor agencies will receive, in writing, the decision of the Appeal Committee within 10 business days

9. Final Priority List is posted.

Jennifer Williams, from the City Attorneys office, spoke and gave the board the legal definition of what a conflict of interest represents. Her interpretation only excluded individual that receive a monetary benefit from the agencies in question. All city employee's are non-conflicted unless they sit on a board or work for agencies in question directly.

MOTION: Bobbie Rosenthal, seconded and passed unanimously (Conflicted members abstained from the vote)

Accept the scoring tool for new projects only, realizing that some sections may need to be revised once the NOFA is released.

The draft schedule for the Priority Panel Training was circulated and is on file.

VI. For Discussion and possible action: Policy Committee Issues

Surplus Property Legislation:

- James Tracy from the Coalition on Homelessness presented
- Daly's office is coming up with a new listing of viable surplus property

MOTION: Steven Chester, seconded and passed (14-2)

Accept the Policy committee's recommendation to support this legislation.

Finger Imaging Legislation: (TABLED)

VII. For Discussion and possible action: Committee Reports

Continuum Of Care - Currently updating the upcoming years to do matrix

Shelter Services - Hank Wilson reported

- The co-chairs of the committee have been invited to attend the Shelter Directors meeting.
- Committee members will approach each shelter in order to develop working dialogue with all the shelters
- Goals of the committee include looking at the needs of the programs and the clients
- Meetings will begin rotating at different shelter locations

VIII. For Discussion: Departmental Reports

DPH

- Contingency budget packet has been sent out

- No cuts in substance abuse
- No service cuts in Mental Health
- Four mental health centers are closing, but the staff will be relocated to other Health centers

Homeless Outreach Team

- Kick-off is May 11
- Eight people will be on the team
- They will begin by covering 15 hours of the day and roll into 24 hours
- Police will not be escorting the team or involved in the project
- The Tenderloin area is the initial Pilot area

DHS

- CBP started on May 3, 2004
- Initial statistics are being compiled. (Information at DHS)
- All housing units being offered have services attached
- Referral's for housing are made through CAAP & the shelters
- Vacancies at the shelters are still occurring nightly

MCJC - No Report

MOH - Working on getting a supportive housing NOFA out by August for \$5 - 8 million.

MOCD - NO Report

DCYF - Final Stages of the review process for the most recent RFP process

- Notifications will happen by end of May

IX. New Business:

NONE

X. Public Comment:

- None

XI. Adjourned: 5:10 PM




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Local Homeless Coordinating Board

June 14, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

MONDAY, June 14, 3:00 PM TO 3:05 PM

101 Grove St., DPH Bldg.

Room 220

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|--------------------------------|--------------------------------|--------------------------|
| I. | 3:00 p.m. | CALL TO ORDER | - | Leon |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | · Adoption of the Agenda | | |
| | | · Adoption of the Minutes from | | |
| | | May 10, 2004 | | |
| | | · Six Vacant BOS seats | | |
| III. | | Public Comment | | |
| IV. | | Ten Year Plan Process | Discussion and Possible Action | Anne/Leon |
| V. | | New Homeless Outreach Team | Discussion and Possible Action | Anne |

| | | | |
|-------|--|---|------------------|
| VI. | McKinney Update | Discussion and Possible Action | Funding Chair |
| VII. | CAAP Benefit Package (CBP) -Presentation | Discussion and Possible Action | DHS |
| XI. | Committee Reports | Discussion and Possible Action | Committee Chairs |
| | · Policy | | |
| | · Shelter Services | | |
| XII. | Department Reports - | Discussion | Department Reps |
| | · DPH | | |
| | · DHS | | |
| | · MOCJ | | |
| | · MOH | | |
| | · MOCD | | |
| | · DCYF | | |
| | · DAAS | | |
| XIII. | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| XIV. | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XV. | 3:05 Adjourned | | Co-Chairs |

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Local Homeless Coordinating Board

June 14, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL/STEERING BOARD MINUTES

MONDAY, June 14, 2004, 3:00 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, John Wilson, Hank Wilson, Bobbi Rosenthal, Stu Berger, Edward Evans, Penny Nixon, Rita Semel, Amilcar Mayen, Richard Springwater, Ingrid Summerfield, Marcia Argyris, Joyce Crum (DHS for Dariush Kayhan), Joan McNamara, Gene Coleman, Agnes Briones

Non-Members Present: Darryl Smaw, David Nakanishi, Jim Soos, Barrie Grenell, Jesus Medellis (COH), Lydia Ely, Miguel Camera (COH)

Excused Members: Steven Chester, Jonathan Gomwalk, Leon Winston,

II. Administrative Announcements:

- o Adoption of Agenda - adopted
- o Adoption of Minutes from May 10, 2004- adopted

III. Public Comment: None

IV. Discussion and possible action: Ten Year Plan Process (moved to agenda item V.)

- Nothing is in writing as of yet
- Had 14 hours of hearings
- Final draft is expected by June 30, 2004

V. For Discussion and Possible Action: New Homeless Outreach Team (moved to agenda item IV.)

David Nakanishi, Program Director of the Street Outreach Team gave a synopsis of function and preliminary results. Highlights of the program:

- began May 11, 2004
- 10 team members (2 DHS, 5 DPH, 3 MAP)
- currently working 5 days a week/20 hours a day 7and Saturday & Sunday 8 hours a day
- goal is to be 7 days a week/20 hours a day
- Tenderloin Area is the first target area
- 987 contacts so far/ 500 are unduplicated
- Coordinating with other street services
- Take referrals from (citizens, DPW, Police, etc.)
- Starting with a street by street analysis
- Most contacted individuals are not interested in shelter system (offered to everyone)
- Goal of each contact is to get individual into the system
- Working on developing a hotline (probably incorporate into 311)
- Placement into permanent housing is the long-term goal
- Keeping census type data and inputting into a database.

VI. For Discussion and possible action: McKinney update

- Bidder's Conference was June 1st
- Priority Panel Training will be June 23rd
- 38 of the goal of 40 volunteers have been identified
- There will be a four panel appeals committee (Gene Coleman, Steven Chester, Penny Nixon, Marcia Argyris)

VII. For Discussion and possible action: CAAP Benefit Package (CBP)

- May 3, 2004 the program began
- 432 CAAP recipients have converted to CBP (accepted housing offer or shelter)
- 86 people have moved into permanent housing

- 12 others have been approved to move-in
- 32 applications in the process for housing
- 7 applications have been in-eligible
- 16 CAAP recipients have refused housing
- Elm hotel has been completed and will begin housing
- Expect to have an additional 350 rooms online by July
- ***2 people placed in housing have already lost it.
- SRO roving team offers support to all DHS masterlease clients
- Shelters will be given more authority in the CHANGES system.

VIII. For Discussion and possible action: Committee Reports

Continuum Of Care - NO report

Policy - Will continue to work on quality of life ordinances and prepare an action item for the Full Board to consider.

Shelter Services - Hank Wilson reported

- Goals of the committee include looking at the needs of the programs and the clients
- Feedback from clients is that shelters are changing for better.
- Meetings will begin rotating at different shelter locations

IX. For Discussion: Departmental Reports

DPH

- Budget is before the BOS
- No cuts for the Mental Health Centers (NO CLOSINGS!)

DHS

- 182 beds from winter shelter program expanded to Dec. 1.

MCJC

- 19 grantee award winners (listed on website)
- 4 agencies were awarded grants that specifically address gang related activities

- Weed and Seed federal grant money is likely to come into the City. It will be an estimated \$4.5 million over five years.

MOH

- Matt Franklin is the new director

MOCD

- Mayor Newsom has asked MOCD to take the lead on Project Connect

- Project Connect is city workers and community volunteers going direction to the Housing projects to educate them on city programs that they may be able to access.

- Many residence are aware of services, but don't have confidence in them.

DCYF - No Report

X. New Business:

NONE

XI. Public Comment:

- None

XII. Adjourned: 5:05 PM


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Local Homeless Coordinating Board

July 15, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL BOARD AGENDA

Thursday, July 15, 3:00 PM TO 3:05 PM

101 Grove St., DPH Bldg.

Room 220

Chairs: Anne Kronenberg & Leon Winston

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| I. | 3:00 p.m. | CALL TO ORDER | - | Leon |
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| | | • Adoption of the Agenda | | |
| | | • Adoption of the Minutes from | | |
| | | May 10, 2004 | | |
| | | • Attendance Records | | |
| | | • Six Vacant BOS seats | | |
| | | • One Vacant Mayoral seat | | |

| | | | | |
|-------|------|---|--|---------------------|
| | | · Housing Bond Info Available | | |
| | | · August Meeting CANCELLED | | |
| III. | | Public Comment | | |
| IV. | | Ten Year Plan Process | Discussion and Possible Action | Anne/Leon |
| V. | | McKinney Ranking | Discussion and Possible Action | Anne |
| VI. | | Committee Reports | Discussion and Possible Action | Committee Chairs |
| | | · Policy | | |
| | | · Shelter Service | | |
| | | · Funding | | |
| | | · Continuum of Care | | |
| VII. | | Department Reports - | Discussion | Department Reps |
| | | · DPH | | |
| | | · DHS | | |
| | | · MOCJ | | |
| | | · MOH | | |
| | | · MOCD | | |
| | | · DCYF | | |
| VIII. | | · DAAS Introduction of New Business | To be Assigned to Committee for Future Discussion Matters under the jurisdiction of the Local Board | Leon |
| IX. | | Public Comment | | Public |
| X. | 3:05 | Adjourned | | Co-Chairs |

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Local Homeless Coordinating Board

July 15, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL/STEERING BOARD MINUTES

Thursday, July 15, 2004, 3:05 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

DOCUMENTS DEPT

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I. Call to Order: 3:05 PM

Members Present: Anne Kronenberg, Leon Winston, April Silas, Steven Chester, John Wilson, Hank Wilson, Stu Berger, Edward Evans, Penny Nixon, Pat Harrison, Richard Springwater, Ingrid Summerfield, Roma Guy, Marcia Argyris, Joyce Crum (DHS for Dariush Kayhan), Joan McNamara, Gene Coleman, Winna Davis, Agnes Briones

Non-Members Present: Darryl Smaw, Jim Soos, Barrie Grenell, Alma Dominquez (Goodwill), John Melone, Mikyung Kim, Anne Kaplan (COH), Sherlyn Adams (LSYS), Zelda Saeli, Larry Andrews (Housing Authority), Shelagh Little

Excused Members: Bobbi Rosenthal, Jonathan Gomwalk,

II. Administrative Announcements:

- o Adoption of Agenda - adopted
- o Adoption of Minutes from June14, 2004- adopted

III. Public Comment: None

IV. Discussion and possible action: Ten Year Plan Process (moved to agenda item V.)

- July 15, 2004 is the end of Public Comment on the plan
- Final draft to the Board of Supervisors on July 30, 2004

V. For Discussion and Possible Action: McKinney Ranking

MOTION, Gene Coleman, seconded and passed 14-0 (5 abstained - conflicted)

Adopt the rankings of the Funding Committee as presented. (rankings attached)

Notes regarding the process:

- HUD is shifting from services to brick and mortar
- Six agencies appealed original scores
- Only one new housing project applied and was put at top of list
- Shelter + Care applications were evaluated, but not scored because their funding was guaranteed
- The application is due by July 27

** The final rankings will be presented to the Mayor directly after meeting.

Next Year Funding will work on a process to transfer McKinney services to other funding streams.

VI. For Discussion and possible action: Section 8 - Presentation by Larry Andrew (Housing Authority - Administrator)

Budget year '04 money issues that are affecting the agency:

- Section 8 budget cycle has been changed to the calendar year.
- When the calendar changed, funding was changed retroactively
- This put Housing Authority's (HA) in jeopardy because HUD funded at levels based on leased rates at a specific point in time and they had to cancel out some contracts.
- San Francisco, was leased up at the point in time reference and was thus funded at the correct baseline. (San Francisco is not short of money) Everything is okay for this fiscal year.

Budget year '05 money is being debated in congress.

- HUD is proposing to block grant money to the state level instead of the county level
- HUD is attempting to change the system from a unit based (unit of housing) program to a dollar based system. This allows for a more flexible voucher program. It allows for each community to uniquely design a program to fit their needs. But, the block grant is attached and will cut \$1.6 billion from the program. This will take away about \$15 million a year, affecting 600 - 800 families.
- Won't be voted on until after the election, but something will probably be passed. (Last year it was never brought to the floor.)

VII. For Discussion and possible action: Attendance on the Board

MOTION, Gene Coleman, seconded and passed unanimously

Contact individuals w/attendance issues (less than 60%) and also submit a quarterly report to the Board of Supervisors and Mayor

VIII. For Discussion and possible action: Committee Reports

Continuum Of Care - NO report

Policy - Steven Chester reported

- Distributed information on state law 647j
- This law is used exclusively against homeless individuals
- It's considered a quality of life ordinance

Shelter Services - Hank Wilson reported

- Will meet the first Monday of August
- Sanctuary and Next Door have security
- DHS is supplying new metal framed beds in all city funded shelters

IX. For Discussion: Departmental Reports

DPH

- Budget passed, but 140 people were laid off

DHS

- Budget passed (No contingency cuts)
- \$1,050,00 added back for homeless services
- Shelter Safety committee created
- Research regarding HMIS is being conducted.

MCJC

- Budget passed
- Adback of \$1 million to fight gang activities
- Working on a collaborative effort to develop a sex-offender discharge planning policy

- 'Weed & Seed' program may be expanded to crime hotspots

MOH

- NOFA is delayed until end of August.
 - o \$5 million dollar
 - o Target population is the Chronic Homeless
- There's a huge push to pass the Housing Bond on the November ballot
- Valencia Gardens, 260 units, have begun construction. Project should be completed in 2006

MOCD

- Project Connect is still in process

DCYF -

- Budget passed (Seven positions lost)
- \$2 million (Ad-back)
- \$3.3 million for Youth employment programs

X. New Business:

VA NOFA for special needs populations mental, frail and elderly, women needing childcare.

XI. Public Comment:

- None

XII. Adjourned: 5:15 PM



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Local Homeless Coordinating Board

October 12, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

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FULL/STEERING BOARD MINUTES

Tuesday, October 12, 2004, 3:05 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

I. Call to Order: 3:05 PM

Members Present: Leon Winston, April Silas, Steven Chester, Hank Wilson, Bobbie Rosenthal, Edward Evans, Rita Semel, Richard Springwater, Saleem Shakir, Roma Guy, Gene Coleman,

Non-Members Present: Darryl Smaw, Jim Soos (DPH), James Chionsini(COH), Shelagh Little (DHS), Mikyung Kim (DHS), Amy Peltier (NSP), Carrie Wonzer, Sherilyn Adams (Larkin Street)

Excused Members: Anne Kronenberg, Stu Berger, Ingrid Summerfield, Rod Seymore

- II. Administrative Announcements:
 - Adoption of Agenda - adopted
 - Adoption of Minutes from September 13, 2004- adopted

- **III.Public Comment:** None

- **IV.For Discussion and Possible Action:** McKinney

Mikyung Kim provided a list of all 38 projects which were submitted for funding in this years McKinney application.

1. HUD's philosophy is changing - Looking to fund only Brick and Mortar projects.
2. DHS is currently outlining a plan to slowly phase out all service contracts from McKinney
3. Employment Service contracts are the first to be phased out on this upcoming application.
4. 2. DHS is conducting steering meetings for this group that meet once a month
5. 3. Phased out means that they will be the lowest priority when applying for future McKinney funds

Note: DHS will supply a visual for the retreat outlining the following:

1. List of all McKinney Agencies
2. List of amount of McKinney money currently receiving
3. Plan for helping these agencies replace this money

- **V.For Discussion and possible action:** Retreat

Where: Hotel Rex

When: Monday, November 15, 2004

Time: 9 AM - 4 PM (Open to the Public)

* Lunch provided by McKesson

Topics to include;

1. Vision of the Board
2. Mission of the Board
3. McKinney and it's impact on the Board
4. Membership and composition of the Board

Agenda will be finalized at the October 25, 2004 Steering Committee

- **VI. For Discussion and possible action: Quality of Life Citations**

L.S. Wilson - representing the Coalition on Homelessness distributed a Fact Sheet surrounding specifically law 647 j. Highlights are:

1. Statistics of Case results for 647j on Fact Sheet

Captain, Kevin Dillon - Northern Police Station

1. 647j specifically deals with an individual constructing a permanent type lodging (tarp, cardboard, other created structures)

Questions to raised to Captain Dillon:

1. Are officer's trained properly in the use of 647j?

MOTION: Rita, seconded and passed unanimously

Local Board will work with police to provide information regarding Quality of Life citations and officers that specialize in this area. (Sent to Steering Committee)

- **VII. For Discussion and possible action: Homeless Count**

Tabled due to time

VIII. For Discussion: Departmental Reports

Tabled due to time

- IX.For Discussion: Committee Reports

Tabled due to time

- X.New Business: None Introduced

- XI.Public Comment:

1. Adjourned: 5:00 PM



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Local Homeless Coordinating Board

November 15, 2004 - Retreat

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Monday, November 15, 2004, 8:30 AM TO 4:00 PM

The Hotel Rex

562 Sutter Street

Facilitator: Colleen Johnson,

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AGENDA

8:30 AM Coffee and Registration

Board
Kronenberg

9:00 AM Discussion: Current Vision & Mission of the Local
- lead by Leon Winston and Anne

(As defined by the Continuum of Care)

9:30 AM Discussion: Change in Political Landscape (what has occurred since
the original Mission and Vision were adopted by the Local Board?)

Guest Speakers: Steve Sachs (HUD) & Ed Cabrera (IAC)

(Topic: Changes in the McKinney process and priorities)

10:00 AM Discussion and Possible Action: O&A-Steve Sachs &

10:30 AM >>>>>>Break<<<<<<

10:40 AM **Discussion and Possible Action: Ten Year Plan to End Chronic Homelessness - lead by Anne Kronenberg and Leon Winston**

11:00 AM **Discussion and Possible Action: (McKinney & Role of Local Board) -**
lead by Bobbie Rosenthal and Dariush Kayhan

[illegible]

1:00 PM Discussion: Local Board Best Practices

Guest Speaker: Homebase Representative

2:00 PM Discussion and Possible Action: Q & A

2:30 PM **Discussion and Possible Action:** Structure of the San Francisco Local Board

Guest Speaker: Gail Gilman (CHP)

3:30 PM Discussion and Possible Action: Nomination of New Co-Chairs

3:45 PM Public Comment

4:00 PM Adjournment

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Persons who are unable to attend the public meeting may submit to the Local Homeless Board, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record, and brought to the attention of the Local Homeless Board. Written comments should be submitted to the Liaison to the Local Board, 101 Grove, Suite 324, San Francisco, CA 94102, or via fax at (415) 554-2552.

ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

Public comment will be taken on each item being considered by the Board prior to the Board's vote.

EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Local Homeless Coordinating Board Office (554-2626) during normal business hours. The material can be faxed or mailed to you upon request.



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Local Homeless Coordinating Board

November 15, 2004 - Retreat

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

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Monday, November 15, 2004, 8:30 AM TO 4:00 PM

The Hotel Rex

562 Sutter Street

Facilitator: Colleen Johnson

Minutes

1. Current Vision & Mission of the Local Board
lead by Leon Winston and Anne Kronenberg

Current Mission:

Goal for the retreat is to decide what the Local Board should look like in the upcoming year. Things to discuss include:

1. Creating a broader vision for the board (Ex. Family Issues)
2. Demographics to better reflect the city (more business & neighborhood organizations involvement)
3. Staffing issues
4. Function beyond McKinney
5. Relation to the new 10 - Year Plan
6. Role of Board members as volunteers

- **Discussion:** Change in Political Landscape (what has occurred since the original Mission and Vision were adopted by the Local Board?)

Guest Speakers: Steve Sachs (HUD) & Ed Cabrera (IAC)

(Topic: Changes in the McKinney process and priorities)

Steve Sachs outlined the following HUD priorities for Homeless Programs:

1. Access to mainstream services
2. Discharge planning
3. Emphasis on Chronic Homeless
4. Emphasis on Outcomes and Performance

Notes:

1. Expects the HUD funding to remain constant with years past. No cost of living increases.
2. Nationally, 30% of McKinney must go to permanent housing. So applications are weighted by ratio of Permanent Housing -vs- Services.
3. Best applications deal with overall issues of homelessness, not just the allocation of McKinney funds.

Suggestions to help our board include:

1. Drawing from the experience of other Local Boards
2. Re-examine our composition (education, Labor, business, justice, etc)
3. Focus of broader homeless issues
4. *****McKinney should be about 20 - 25% of what we do**
5. Integrate the 10 Year plan and the Consolidated plans
6. Leverage existing (Federal, State, Local, and private) resources to meet citywide needs

Ed Cabrera outlined the following Inter-Agency Counsel (IAC) priorities for Homeless Programs:

1. Looking at Chronic Homelessness as a subset of larger picture, but one that can be managed and have a measureable outcome.
2. They are looking for Local Homeless Boards to play an integral part in helping the states develop a homeless governing body.
3. California currently does not have a homeless governing body at the state level.
4. Lucy Dunn, head of California HUD, is leading a statewide effort
5. **Local Board should be the unifying body that brings interested parties together on the issues of homelessness**

1. Ten Year Plan to End Chronic Homelessness - lead by Anne Kronenberg and Leon Winston

No Action Taken. Folded into the other general discussions.

1. (McKinney & Role of Local Board) - lead by Bobbie Rosenthal and Dariush Kayhan
 - A memo addressed to All McKinney Funded Employment Providers, from the Department of Human Services was distributed. It outlined the planned process for a sequenced series of eight meetings designed to focus attention on and increase the understanding of the broad issues that need to be addressed in order to integrate McKinney funded employment and training projects into the City's existing Workforce Development System. (on file)

Dariush Kayhan outlined the following:

1. DHS is administering the oversight for the McKinney Grant process
2. They also act as administration for monitoring outcomes, creating reports, distribution of funds
3. Currently, they have begun a series of roundtable discussions with agencies (employment in particular) to initiate a smooth transition from the reliance on McKinney funds. It is believed that HUD will soon look to cut back on funding non brick and mortar projects.

NOTES:

1. Remember the 2005 McKinney application is for funding projects in the '06-07 calendar years.
2. Mayor's Office on Housing is releasing a \$10 million NOFA so it's pretty certain that more than one project will be soliciting funds in the upcoming application.
3. McKinney is the only funding source to provide subsidies for rental assistance

A series of questions will be discussed at a follow-up meeting to assist in this years

McKinney planning.

1. How can members, especially conflicted members, participate more in the process?
2. Are McKinney applicants sufficiently informed about expectations?
3. Can we consolidate programs and put them around Brick and Mortar projects?
4. How will the Board handle multiple requests for funding housing and renewal projects given the Mayor's priorities and the 10-Year Plan?
5. Can Local Board assume role of convening providers rather than DHS.
6. What can we do to have all McKinney actions come from the Full Board and not DHS?
7. Given the reality of McKinney funding policy, should the Funding committee identify as early as possible which programs will be defunded in the next round and help them look at leveraging other dollars to bridge monetary gap?
8. What is the goal of the Funding committee?
9. What value is the current evaluation system
10. Will funding committee and board be proactive in assisting agencies that lose funding?
11. Who from Steve Sachs' office can/should we ask to help guide the funding committee?
12. How do we address the disconnect between current requirements and stated federal direction?
13. Should we be thinking about providing services differently?
14. Can Funding committee look at other sources of Funding?
15. Can we hire a consultant that knows the ins and outs of housing funding? How do we get funding to do this?
16. How do we incorporate the best practices, cost effective models, etc. addressed today to the work of the funding committee?
17. How can we measure success of current programs to prioritize and make funding decisions?
18. How can we consolidate programs to avoid duplication and maximize efficiency?
19. Is there a McKinney bias toward chronic homelessness or brick and mortar only?
20. What if we revised scoring sheets and gave bonus to bricks and mortar?
21. How do we address the inconsistency between multi-year bricks and mortar projects and need for demonstrated immediate outcomes?
22. Can we fund capital needs and at the same time maintain support services?
23. Can the Funding committee be charged to look into alternative sources of funding?
24. Is there a way to fund capital projects and merge current services around them since the new housing mandate includes wrap-around services?

MOTION: Leon Winston, seconded and passed unanimously.

Create a short-term ad-hoc committee and charge them with answering the McKinney questions that surround this year's application process.

- **Discussion:** Local Board Best Practices

Guest Presenters: *Homebase Representative* (Karen Gruneisen and Jessica Flintoft)

- A memo outlining factors the Local Board should analyze when insufficient Continuum of Care funds is available.

Mission: To be San Francisco's lead body in the City's coordinated response to Homelessness.

Role: 1. Lead in the planning process and monitoring of the 18-month goals to HUD

1. Evaluate how we are doing to end Chronic Homelessness
2. Develop and monitor Five year Continuum of Care
3. Advise the Mayor and Board of Supervisors regarding homeless policy
4. Coordinate responses to the community
5. All plans should come to Local Board first
6. Local Board should be unified with Mayor and his agenda
7. Analysis of emerging community needs (Gaps Analysis)
8. Integrates strategy with 10-Year Plan
9. Integrates strategy with HUD's priorities
 1. Oversee McKinney Funding process

McKinney Application Process Considerations: (How to have Competitive Exhibit 1)

1. Housing project dollars should be higher than services (ratio compared nationwide)
2. Additional points given for emphasizing permanent housing \
3. Congress mandated 30% of nationwide HUD funds go to permanent housing projects, 10% must be for the chronic homeless.
4. San Francisco's application is out of balance (only 10% of total dollars go towards housing operations/ 90% Services)

Note: HUD has unofficially verbalized that it would not cut funding to services out of the application process. Also, renewal projects can be packaged around new permanent housing projects.

Examples from Chicago's Continuum of Care: (see attachment)

1. Created and executed a 10-year compliance review committee
2. Mandated all renewals must be in compliance with the 10-Year Plan

- Created a waiver solution to programs unable to meet mandate the first year and provided them with technical assistance to bring program into compliance.
- 3. Eliminated automatic priority on renewals
- 4. Local Supportive Housing initiative projects automatically went to the top
- 5. Capped service projects at 20% of each proposal.

Examples from Santa Clara's Continuum of Care:

1. Conducted a systematic analysis of all available dollars
2. Evaluated individual projects and established a threshold for ranking
3. Dollars from projects not meeting threshold was earmarked for permanent housing projects
4. Gave an across the board cut in services for extra money for permanent housing projects.

- **VIII. Discussion and Possible Action:** Structure of the San Francisco Local Board Guest Speaker: Gail Gilman (CHP)

Membership issues:

1. Large numbers of vacancies (BOS and Mayoral)
2. Consistent quorums
3. Lack of representation:
 - Business
 - Foundations
 - Neighborhood Organizations

Alternative structures adopted by other jurisdictions:

1. Smaller number of voting members, and multiple sub-committees. (Workforce Investment Board Model)
2. Controller's Report recommends a reduction in size and three staff persons
3. Local Board's policy committee presented a scaled down board containing 19 persons that was voted down previously by the board. (Notes on file)

Issues of Current Board:

1. Better engagement of community in processes (Create Outreach Committee?)
2. Stakeholder representation
3. What is the current function
4. Credibility

5. Sufficient expertise and responsibility to address needs
6. No unified agenda of board members
7. Voting privileges of city representatives
8. Advisory Board status
9. Staffing issues

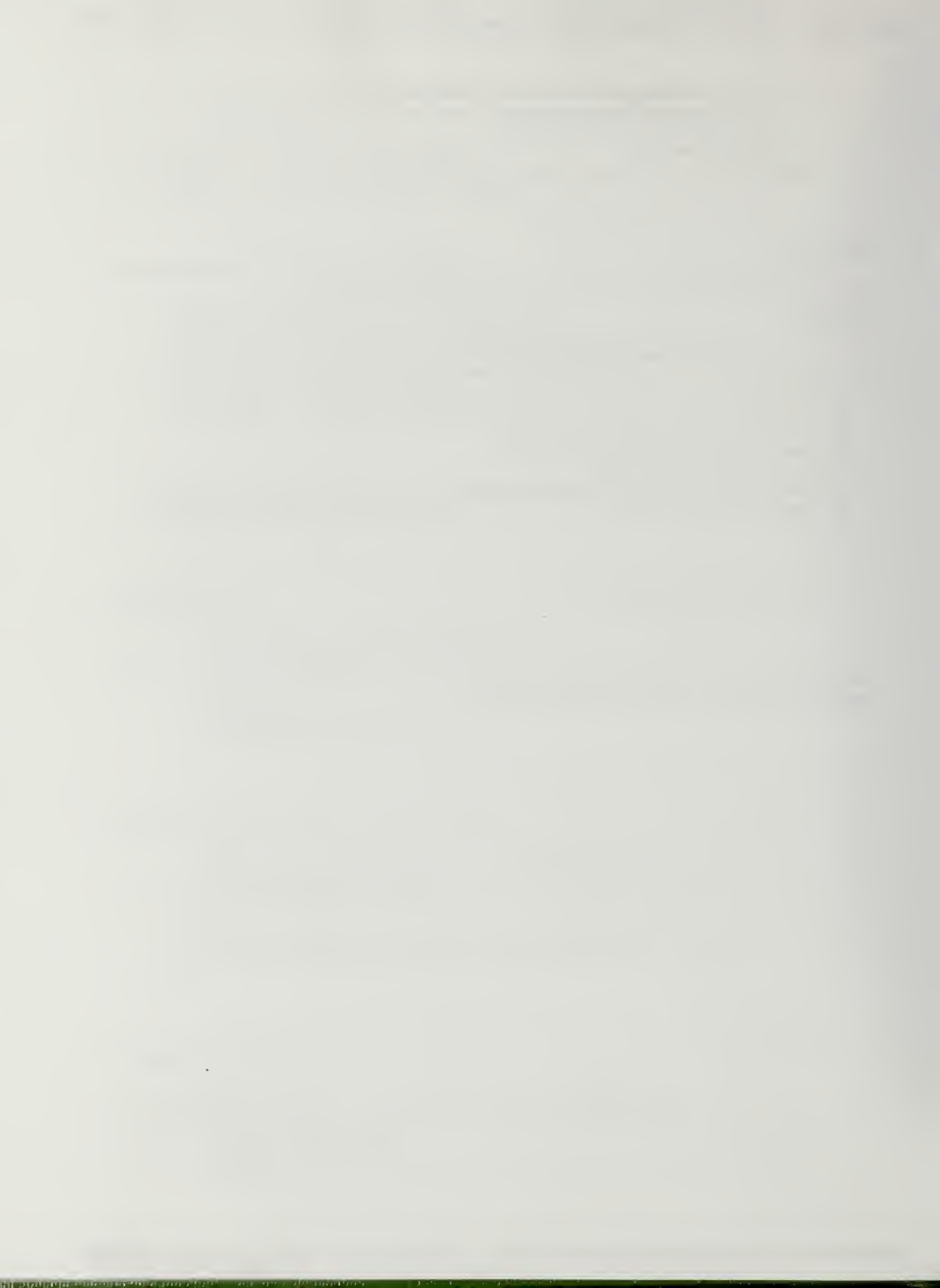
NEXT STEPS:

Questions to be answered by an Ad-hoc committee before years end drive re-structuring:

1. What will be the board's primary functions?
2. How can we best use skill sets of board members and San Francisco Community?
3. Schedule meeting with Mayor and Board of Supervisors president
4. Research several models of Local Boards
5. What's our local, regional and national focus?
6. Are members willing to resign?
7. Restructuring synchronized with McKinney process
8. Timeframe for restructuring

1. Nomination of New Co-Chairs

Nomination and vote will be handled at the December meeting. Interested candidates will present a platform to before the vote.





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Local Homeless Coordinating Board

December 13, 2004

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

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FULL/STEERING BOARD MINUTES

Monday, December 13, 2004, 3:05 PM TO 5:00 PM

City Hall, Room 201

Chairs : Anne Kronenberg & Leon Winston

MINUTES

I. Call to Order: 3:15 PM

Members Present: April Silas, Steven Chester, Hank Wilson, Bobbie Rosenthal, Richard Springwater, Saleem Shakir, Roma Guy, Gene Coleman, Joan McNamara, Dariush Kayhan, Ingrid Summerfield, Pat Harrison, Penny Nixon, John Wilson, Winna Davis

Non-Members Present: Darryl Smaw, Jim Soos (DPH), Wolfe Alderson

Excused Members: Anne Kronenberg, Leon Winston, Stu Berger, Rod Seymore, Edward Evans, Rita Semel,

- **II. Administrative Announcements:**
 - Adoption of Agenda - adopted
 - Adoption of Minutes from Retreat on November 15, 2004- adopted

- **III.Public Comment:** None

- **IV.For Discussion and Possible Action:** Mayor's Homeless Address

Highlights:

Changing Direction," San Francisco's plan to abolish chronic homelessness, compiled by the Homeless Ten Year Planning Council, calls for the creation of 3,000 units of new permanent supportive housing designed to accommodate the chronically homeless. The report highlighted the need to move away from the Continuum Model of Care to the "Housing First" model, which emphasizes immediate placement of the individual in permanent supportive housing, and then provides the services, on site, necessary to stabilize the individual and keep them housed.

Newsom highlighted the success of Care Not Cash, and emphasized the city's commitment to permanently house the chronically homeless, following the "Housing First" model.

Responses:

** Hank requested to see the completed reports of the Homeless Connect Surveys, and wants an additional question posed on the next survey asking specifically about their experience staying inside of a shelter.

** Steven raised the issue of what's happening to all the former Care Not Cash clients who have just dropped off the books in the last 9 months. (Answer: Dariush stated that a consultant is currently being hired to assess the current results, but as of now the information has not been captured.)

** Steven asked what's happening with 'A Man's Place' shelter since their lease is expiring. (Dariush stated that no solution has been determined, but that he will let the board know when decisions have been reached.)

- **V.For Discussion and possible action:** Ten Year Plan

Attempted to Invite Angela Aliota to speak to our Board, or a representative, but have not received a response.

* Darryl will provide the Full Board with list of new Ten Year Plan oversight committee and when they meet.

Suggestion: Local Board should re-write the Continuum of Care to fall in line with the 10-Year plan.

VI. For Discussion: Committee Reports

Shelter: Shelter Monitoring Committee was passed at the BOS with a VETO proof vote. 13 members (3 Mayor, 4 LHCB, 6 BOS). Two year terms. \$25 stipend for participants, up to \$600 a year. Appointments begin first of year. One staff.

Visited the new remodeled 'Sanctuary' and passed them glowingly with regards to service, cleanliness, and overall functionality. Used the proposed Shelter Monitoring inspection form.

Steering Committee: Feverishly working on coming up with an alternative structure for the Local Homeless Coordinating Board. Anne, Leon and Darryl met with Supervisors Elsbernd regarding his legislation aimed at reconfiguring the Local Homeless Coordinating Board. The supervisors stated he would strongly consider any recommendations the Full Board forwards to him. And, said he would hold off until he received something from our body. He did state that he would like something presented to him by year-end.

Restructuring issues that the Board has reach consensus:

1. Smaller Board. (Numbers ranged from 7 - 19)
2. Odd number on Board
3. Committee's needed
 - o McKinney
 - o Shelter
 - o Housing
 - o 10 - Year

It was also discussed, but not decided that Departments act as resources and not serve as voting members on the board.

Funding: Homebase gave a presentation that gave an overview of HUD McKinney-Vento Continuum of Care Homeless Assistance Grants and an overview of San Francisco's Consolidated Application, in addition to outlining some next steps.

** LHCB needs to decide authority to be given regards decision making.

- **VII.For Discussion: Departmental Reports**

DPH - No change from the commission regarding the budget. The departments homeless report was given at last meeting. Darryl will forward the report to the LHCB members.

DHS - Conducting a budget Forum outlining the cuts made in the department and rationale.

MOH - released \$10 million NOFA. Deadline was Dec. 20, 2004. Expect at least six applicants. Projects must be aimed at Chronic Homelessness

MOCD - Currently developing a grant writing program to help agencies.

DCYF - Beginning its needs assessment project for funding cycle 2007 -2010

- **VIII.New Business: Care Not Cash evaluation issues**

- **IX.Public Comment:**

1. **Adjourned: 5:10 PM**


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Local Homeless Coordinating Board

January 10, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD Full/Steering BOARD AGENDA

Monday, January 10, 2005
3:00 PM TO 5:00 PM

101 Grove St.
Room 220

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

A G E N D A

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | CALL TO ORDER | - | Anne |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | <ul style="list-style-type: none"> Adoption of the Agenda Adoption of the Minutes from | | |
| | | Retreat on December 13, 2004 | | |
| III. | | Public Comment | | |
| IV. | 3:10 | Nominations & Appointments to Shelter Monitoring Committee | Discussion and Possible Action | Leon |
| V. | 3:20 | Restructuring LHCB | Discussion and Possible Action | Anne |
| VI. | 4:00 | Committee Reports | Discussion and Possible Action | Committee Chairs |
| | | <ul style="list-style-type: none"> Shelter Service Funding Steering Policy | | |
| VII. | 4:30 | Department Reports - | Discussion | Department Reps |

- DPH
- DHS
- MOCJ
- MOH
- MOCD
- DCYF

| | | | | |
|-------|---------|------------------------------|---|-----------|
| VIII. | 4:50 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| X. | 4:55 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XI. | 5:00 PM | Adjourned | | Co-Chairs |

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SUBMITTING WRITTEN PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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Local Homeless Coordinating Board

January 10, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

FULL/STEERING BOARD MINUTES

Monday, January 10, 2005, 3:05 PM TO 5:00 PM

101 Grove St. Room 220

Chairs: Anne Kronenberg & Leon Winston

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MINUTES

I. Call to Order: 3:00 PM

Members Present: Steven Chester, John Wilson, Hank Wilson, Bobbie Rosenthal, Stu Berger, Pat Harrison, Richard Springwater, Leon Winston, Roma Guy, Anne Kronenberg, Gene Coleman, Joan McNamara, Dariush Kayhan, Winna Davis

Non-Members Present: Jim Soos (DPH), John Melone, Leanne Edwards (self), James Chionsini (COH), Lew Michaelson (Vehicle Homeless-self), Eugenie Fitzgerald

Excused Members: April Silas, Penny Nixon, Ingrid Summerfield, Edward Evans, Rita Semel,

- II. Administrative Announcements:
 - Adoption of Agenda - adopted
 - Adoption of Minutes from December 13, 2004- adopted

- III. Public Comment:

James Chionsini - concerns regarding shelters

- **IV. For Discussion and Possible Action:** Nominations and Appointments to Shelter Monitoring Committee

Public Comment:

1. Suggestion that we have legal expertise on the committee to provide help interpret law.
2. Important to have current clients with homeless status on the committee

Shelter monitoring committee start outreach process to service providers, homeless community based organizations (CBO's) and advocacy groups to make aware and solicit nominations. Nominations would be submitted to the us, the Local Homeless Board, Board of Supervisors and the Mayor. We would choose from the entire pool of applicants regardless of where they formally applied. The Shelter committee will review all applications received before next Full Board meeting and make recommendations.

Note: Stipends are not part of the participation on the board. It was amended out in the final version of the Shelter Monitoring Committee legislation.

No timeline of when the committee will officially commence.

- **V. For Discussion and possible action:** Restructuring the Local Board

MOTION: Roma Guy, seconded and passed unanimously

To pass the following plan and submit to the Board of Supervisors.

San Francisco Local Homeless Coordinating Board

Restructure Plan

Passed by the Homeless Board January 10, 2005

On November 15, 2004, the Local Homeless Coordinating Board held a retreat with the goal of determining how to restructure and reformulate the Local Board to make it a more effective body responsive to the needs of San Francisco on issues related to homelessness. For sometime, members of the Local Board have been aware of problems inherent in the body, and this retreat was focused on ways to improve it. The retreat included presentations by outside experts, including local representatives of the federal Interagency Council on Homelessness and Department of Housing and Urban Development, HomeBase (a non-profit, public policy law firm that works with communities to develop effective and humane responses to homelessness), and a former Local Board member in an effort to shape a Local Board that both meets federal expectations and is based upon best practices from across California and the nation. In addition, the Local Board reviewed and incorporated the findings of the May 15, 2002 Controller's report on homeless services and the May 2002 Report of the Civil Grand Jury on Homelessness in San Francisco.

Following the retreat, the Local Board formed an Ad Hoc committee to develop a proposal for reformatting the Board. The Ad Hoc committee joined with the Local Board Steering Committee and held five meetings over a six-week period to develop a proposal. The meetings were well attended and produced some new and innovative ideas. What follows is the consensus proposal from the members of the Ad Hoc/Steering Committee on restructuring. The full Local Board passed the proposal unanimously at its meeting January 10, 2005.

The following includes the assumptions upon which the proposal is made, the vision, mission statement, and goals of the Local Board, and recommendations on the size, appointment process, functions, committee structure, and staffing of the restructured Local Board. The current members of the Local Board believe that this proposal represents the best opportunity for a revitalized and viable Local Homeless Coordinating Board in keeping with the City's goal to end homelessness in San Francisco.

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| Planning Assumptions: | § | The Local Board will exist and be a viable body. |
| | § | Restructuring will lead to a functional Local Board that is respected as a leader in homeless policy. |
| | § | Restructuring will depoliticize Local Board activities. |
| | § | All current members will submit their resignations from the existing Local Board. |
| | § | New Board members will be committed to serving on the Local Board and will attend all meetings. More than 3 unexcused absences in a year will be grounds for removal. |
| | § | City department staff will not serve as members of the Local Board. City staff will support Board efforts, will provide relevant and necessary information, and will attend meetings. |

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| | § Additional staff will be allocated to the Local Board. (see Staffing, below) |
| | § Experts in the field of homelessness (outside of government agencies) will support the efforts of the Local Board. |

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| Vision & Mission: | <p>The Local Homeless Coordinating Board within a 'Housing First' model envisions developing a continuum of services whose ultimate goal is to prevent and eradicate homelessness in the City and County of San Francisco. All efforts are aimed at permanent solutions, and the range of services is designed to meet the unique and complex needs of individuals who are threatened with or currently experiencing homelessness.</p> <p>Guiding principles of the Local Homeless Coordinating Board include:</p> <ul style="list-style-type: none"> ■ One unified citywide plan to prevent and eradicate homelessness, which is supported by all key stakeholders. ■ An integrated, coordinated, and flexible system of care that is responsive to the diverse needs of the homeless population. ■ A range of services designed to promote permanent solutions. ■ Accessible services with multiple points of entry. ■ No time limit for clients service eligibility. ■ Participation of homeless individuals. ■ Equitable dispersal of housing and supportive services. ■ Culturally competent non-judgmental systems of care. ■ Non-discrimination in the provision of services. ■ Disability access in the provision of services. ■ Special emphasis on reaching underserved neighborhoods (Bayview-Hunters Point, Mission, Western Addition, Haight-Ashbury, and Visitacion Valley). ■ A regional vision that elicits multi-jurisdictional cooperation from other Bay Area counties. ■ Evaluation of the effectiveness of services through monitoring and assessment. |
| Goals: | <p>§ The Mayor and the Board of Supervisors will follow the advice of the Local Homeless Coordinating Board on issues relevant to homelessness.</p> <p>§ The Local Homeless Coordinating Board will be the lead body for policy advice and oversight of homeless issues in San Francisco.</p> <p>§ All proposed legislation, budget actions, and ballot initiatives related to homelessness will be submitted to the Local Homeless Coordinating Board for review and comment before adoption.</p> <p>§ The Local Homeless Coordinating Board will formalize and sustain relationships with policy makers in other Bay Area communities and participate actively in a regional approach to</p> |

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| | <p>solving homelessness.</p> <p>§ The Local Homeless Coordinating Board will investigate means to get more non-City funds for homeless services.</p> <p>§ The Local Homeless Coordinating Board will compile and analyze data collected from service providers and City departments.</p> |
| Size & Appointment Process: | <p>§ Nine-member board.</p> <p>§ Half appointed by the Mayor, half by the Board of Supervisors.</p> <p>§ The odd number member to be appointed by a neutral party (Controller).</p> <p>§ Three unexcused absences in a year are grounds for removal.</p> <p>§ Representation will include homeless, formerly homeless, community and advocacy organizations, service-provider agencies, business and corporate sectors, and the foundation community, but <u>will not</u> involve designating specific seats for specific constituencies.</p> |
| Functions: | <p>§ Oversee the HUD McKinney process.</p> <p>§ Review and comment on local homeless legislation.</p> <p>§ Monitor the implementation of the Continuum of Care and the 10 Year Plan to end Chronic Homelessness.</p> <p>§ Gather community input on homelessness.</p> |
| Committees: | <p>§ Committees will be stronger and will be the focus of work for the Local Board.</p> <p>§ Committees will include broad community representation.</p> <p>§ Each member of the Local Board will chair or co-chair (depending on the size of the Local Board) a committee.</p> <p>§ Committees will include:</p> <ul style="list-style-type: none"> ○ McKinney/Vento Funding - Coordinates and manages the HUD McKinney/Vento application process. This committee will also explore new revenue streams for existing programs that may be phased out of McKinney/Vento funding because of federal policy shifts. ○ Ten-Year Plan/ Continuum of Care - Will develop unified strategy involving both plans. ○ Legislation - Will review all homeless initiatives before adoption of any new measures. |

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| | <ul style="list-style-type: none"> ○ Steering - Will set the agenda for Full Board meetings, will assign items to committee for consideration, will create new committees as is appropriate, will act as the Membership Committee. Steering will be comprised of Local Board chairs and committee chairs. ○ Ad Hoc - (short term) Committees as needed to address emerging issues. ○ Shelter Monitoring - Created through Ordinance 283-04, the role of the Shelter Monitoring Committee is to provide the Mayor, the Board of Supervisors, the Local Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters. While separate from the Local Board, the Local Board proposes that one member of the Local Board also serve as a member of the Shelter Monitoring Committee in order to ensure coordination between the two bodies. |
| Staffing: | <p>§ Executive Director</p> <p>§ Administrative Assistant</p> <p>§ Functions for staff will include policy and data analysis, grant writing and coordinating Local Board Committees and regional coordination efforts.</p> |

VI. For Discussion: Committee Reports

Shelter:

1. Delegated to Ed Evans and John Melone to develop Complaint Protocols that will be uniform across shelter system
2. Formalizing our approval of the Visitation Protocol, will continue to modify and change as we work with the shelters

Funding:

1. HUD McKinney award has not been announced
2. Reviewed the 10-Year Plan, The Continuum of Care Plan and last years priorities in three areas: Permanent Housing issues, Transitional Housing Issues, and Support Service issues
3. Looking to have a meeting to discuss alternative funding sources
4. Invitee's will include DPH, DHS, WIB, PIC, MOED

MOTION: Bobbie, seconded and passed unanimously

The co-chairs of the Funding committee is empowered to meet with the Mayor regarding the McKinney-Vento Process and priorities

Steering Committee: No further report

Policy Committee: Will be focusing on the 647j Illegal Lodging citations.

Steven will provide numbers on how many people are being cited.

VII. For Discussion: Departmental Reports

DPH - Barbara Garcia has been appointed to lead the Prop 63 team. \$6 million dollars allocated to San Francisco. Legislation says that it cannot supplant existing funds. Waiting for instructions from the Mayor regarding next year's budgets.

DHS - Mayor vetoed ordinance that would have switched the contract for the homeless resource center in the tenderloin from DPH to DHS.

MOH - Three qualified responses to the NOFA. Will total 249 units, but need operating services attached. The projects will probably be applying for McKinney. MOH's part of the CDBG will be prioritizing service providers who provide services to non-profit permanent housing developers. The applications are due January 27.

MOCD - CDBG grants will be due on January 27, 2005. The process has been moved fully online. MOCD priorities have been to provide grant writing assistance and to get new applicants to apply. Also, developing a new scoring system available for public record. Outreach was done in seven supervisor neighborhoods.

DCYF - Drafting community needs assessment. Engaging district supervisors to help. Must be approved by the Board of Supervisor by April.

MOCJ - No Report

• VIII. New Business:

1. Homeless Count
2. Almost all agencies are out of disaster blankets for the homeless

3. All new beds at Next Door and Sanctuary are installed

- IX.Public Comment: NONE

1. Adjourned: 5:00 PM


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Local Homeless Coordinating Board

February 14, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Full/Steering BOARD AGENDA

Monday, February 14, 2005

3:00 PM TO 5:00 PM

170 Otis St. (DHS Bldg)

Bourne Auditorium (1st Floor)

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| <u>Item #</u> | <u>Time Schedule</u> | <u>Agenda Item</u> | <u>Dispensation</u> | <u>Discussion Leader</u> |
|---------------|----------------------|---|--------------------------------|--------------------------|
| I. | 3:00 p.m. | CALL TO ORDER -Roll | - | Anne |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | <ul style="list-style-type: none"> Adoption of the Agenda Adoption of the Minutes from January 10, 2005 Restructuring LB going to BOS Rules Committee on Feb. 23 @ 10 A.M. Homeless | | |

| | | | | |
|-------|---------|---|---|------------------|
| | | Connect, Feb. 17 8am Civic Auditorium | | |
| | | · Homeless Count Update | | |
| III. | 3:10 | Public Comment | | |
| IV. | 3:15 | 10 - Year Plan | Discussion and Possible Action | Anne |
| V. | 3:30 | Nominations & Appointments to Shelter Monitoring Committee | Discussion and Possible Action | Leon |
| VI. | 4:00 | Increase number of Case Managed beds in CHANGES System for Seniors and the Disabled | Discussion and Possible Action | Dariush |
| VII. | 4:10 | Committee Reports · Shelter Service · Funding · Policy | Discussion and Possible Action | Committee Chairs |
| VIII. | 4:30 | Department Reports - · DPH · DHS · MOCJ · MOH · MOCD · DCYF | Discussion | Department Reps |
| IX. | 4:50 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| X | 4:55 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XI. | 5:00 PM | Adjourned | | Co-Chairs |
| | | | | |

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TRANSLATION SERVICES

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Local Homeless Coordinating Board

March 14, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Full/Steering BOARD AGENDA

Monday, March 14, 2005

3:00 PM TO 5:00 PM

101 Grove St.

Room 220

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--|--------------------------------|--------------------|
| I. | 3:00 p.m. | CALL TO ORDER -Roll | - | Anne |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | · Adoption of the Agenda | | |
| | | · Adoption of the Minutes from February 14, 2005 | | |
| III. | 3:10 | Public Comment | | |
| IV. | 3:15 | 10 - Year Plan | Update | Anne |
| V. | 3:30 | Restructuring Local Board | Update | Leon |
| VI. | 3:45 | Shelter Monitoring Committee | Update | Anne |

| | | | | |
|-------|---------|---|---|------------------|
| VII. | 4:00 | Committee Reports <ul style="list-style-type: none"> Shelter Service Funding Policy | Discussion and Possible Action | Committee Chairs |
| VIII. | 4:20 | Department Reports - <ul style="list-style-type: none"> DPH DHS MOCJ MOH MOCD DCYF | Discussion | Department Reps |
| IX. | 4:40 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| X | 4:50 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| XI. | 5:00 PM | Adjourned | | Co-Chairs |
| | | | | |

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Local Homeless Coordinating Board

April 11, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Full/Steering BOARD AGENDA

Monday, April 11, 2005

3:00 PM TO 5:00 PM

170 Otis St.

Chairs: Anne Kronenberg & Leon Winston

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A G E N D A

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|---|--------------------------------|--------------------|
| I. | 3:00 p.m. | CALL TO ORDER -Roll | - | Anne |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | • Adoption of the Agenda | | |
| | | • Adoption of the Minutes from March 14, 2005 | | |
| III. | 3:05 | Shelter Monitoring Committee | Swear-In | |
| | | - James Chionsini | | |
| | | - John Melone | | |
| | | - Judy Iranyi | | |
| | | - Maria Wilson | | |

| | | | | |
|-------|---------------------------|------------------------------|---|-----------------|
| IV. | 3:15 | Public Comment | | |
| V. | 3:30 | McKinney | Discussion and Possible Action | Anne |
| | | - Scoring Tool | | |
| | | - Priorities | | |
| | | - Process | | |
| VI. | 4:30 (Time permitting) | Department Reports - | Discussion | Department Reps |
| | | - DPH | | |
| | | - DHS | | |
| | | - MOCJ | | |
| | | - MOH | | |
| | | - MOCD | | |
| | | - DCYF | | |
| VII. | 4:40 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| VIII. | 4:50 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| IX. | 5:00 PM | Adjourned | | Co-Chairs |

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Local Homeless Coordinating Board

April 13, 2005 - Rescheduled

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Full/Steering BOARD AGENDA

Wednesday, April 13, 2005

3:00 PM TO 5:00 PM

170 Otis St.

Chairs: Anne Kronenberg & Leon Winston

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Please note: The Local Board will convene at 3:00 promptly. Public comment will be taken on each item being considered by the Board prior to the Board's vote.

AGENDA

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|--------------------------------|--------------------------------|--------------------|
| I. | 3:00 p.m. | CALL TO ORDER -Roll | - | Anne |
| II. | | Administrative Announcements | Discussion and Possible Action | Co-Chairs & Darryl |
| | | • Adoption of the Agenda | | |
| | | • Adoption of the Minutes from | | |
| | | March 14, 2005 | | |
| uIII. | 3:05 | Shelter Monitoring Committee | Swear-In | |
| | | - James Chionsini | | |

| | | | | |
|-------|-------------------------------|---|---|-----------------|
| | | John Melone | | |
| | | Judy Irunyi | | |
| | | Maria Wilson | | |
| IV. | 3:15 | Public Comment | | |
| V. | 3:30 | McKinney | Discussion and Possible Action | Anne |
| VI. | 4:30 (Time permitting) | Department Reports - DPH DHS MOCJ MOH MOCD DCYF | Discussion | Department Reps |
| VII. | 4:40 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| VIII. | 4:50 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| IX. | 5:00 PM | Adjourned | | Co-Chairs |

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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DISABILITY ACCESS

170 Otis St. - Department of Human Services Born Auditorium is wheelchair accessible. The closest accessible BART station is 16th Street, four blocks from 170 Otis Street. Accessible MUNI lines serving this location are: #9, #14, #26, #47, and the MUNI Metro station at Van Ness and Market. For more information about MUNI accessible services, call 923-6142. Large print copies of the agenda will be made available on request. Please contact 554-2626 at least two business days in advance of need. In order to allow individuals with environmental illness to attend meetings, all are asked to refrain from wearing perfume or other scented products.

TRANSLATION SERVICES

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LOBBYIST ORDINANCE

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SUBMITTING WRITTEN PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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ORAL PUBLIC COMMENT TO THE LOCAL HOMELESS BOARD

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EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

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ATTN: Liaison to Local Board

101 Grove St., Suite 324

San Francisco, CA 94102


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Local Homeless Coordinating Board

May 9, 2005

SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

Full/Steering BOARD AGENDA

Monday, May 9, 2005

3:00 PM TO 5:00 PM

101 Grove St. Room 220

Chairs: Anne Kronenberg & Leon Winston

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A G E N D A

| Item # | Time Schedule | Agenda Item | Dispensation | Discussion Leader |
|--------|---------------|---|--------------------------------|--------------------|
| I. | 3:00 p.m. | CALL TO ORDER -Roll | - | Anne |
| II. | | Administrative Announcements · Adoption of the Agenda · Adoption of the Minutes from April 13, 2005 | Discussion and Possible Action | Co-Chairs & Darryl |
| III. | 3:15 | Public Comment | | |
| IV. | 3:30 | McKinney - Grant process - Letter from Subcontractors group | Discussion and Possible Action | Anne |

| | | | | |
|-------|---------|---|--|--------------------|
| V. | 4:30 | Department Reports - DPH DHS MOCJ MOH MOCD DCYF | Discussion | Department Reps |
| VI. | 4:40 | Introduction of New Business | To be Assigned to Committee for Future Discussion | Leon |
| VII. | 4:50 | Public Comment | Matters under the jurisdiction of the Local Board | Public |
| VIII. | 5:00 PM | Adjourned | | Co-Chairs |
| IX. | | | | |

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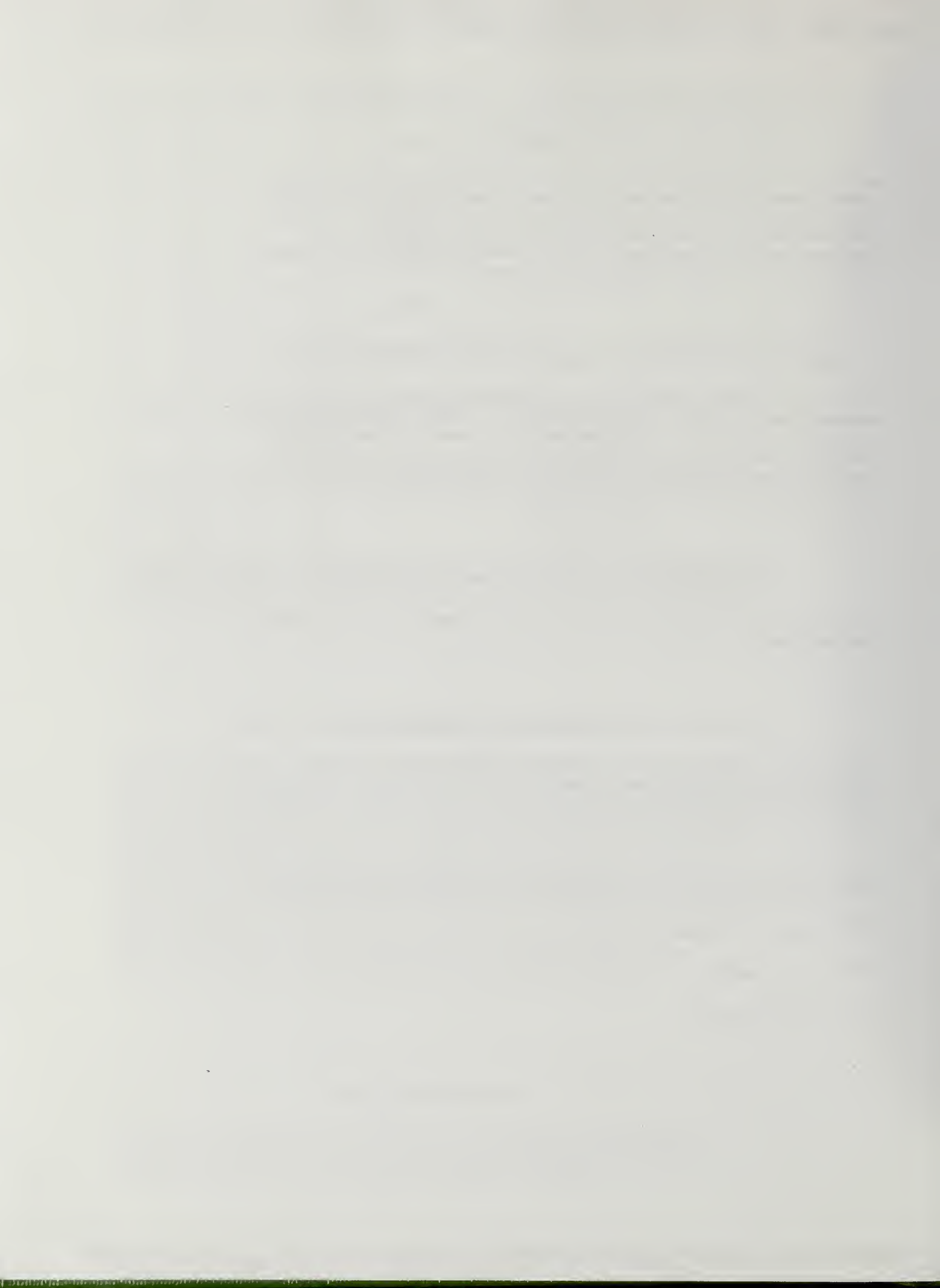
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ATTN: Liaison to Local Board

101 Grove St., Suite 324

San Francisco, CA 94102





SAN FRANCISCO LOCAL HOMELESS COORDINATING BOARD

AGENDA

Wednesday, December 7, 2005

1:00 – 3:00 PM

25 Van Ness Avenue, 9th Floor

Human Rights Commission Conference Room

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I. Introductions

DEC - 1 2005

II. Sunshine Ordinance Training

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III. Role/Scope of the Local Homeless Coordinating Board

IV. Timeline of McKinney-Vento Application Process

V. Announcements

12-01-05P02:39 RCVD

VI. Public Comment

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101 Grove, Room 324, San Francisco, CA 94102, ATTN: Liaison to Local Board



San Francisco Local Homeless Coordinating Board
Restructure Plan
Passed by the Board January 10, 2005

On November 15, 2004, the Local Homeless Coordinating Board held a retreat with the goal of determining how to restructure and reformulate the Local Board to make it a more effective body responsive to the needs of San Francisco on issues related to homelessness. For sometime, members of the Local Board have been aware of problems inherent in the body, and this retreat was focused on ways to improve it. The retreat included presentations by outside experts, including local representatives of the federal Interagency Council on Homelessness and Department of Housing and Urban Development, HomeBase (a non-profit, public policy law firm that works with communities to develop effective and humane responses to homelessness), and a former Local Board member in an effort to shape a Local Board that both meets federal expectations and is based upon best practices from across California and the nation. In addition, the Local Board reviewed and incorporated the findings of the May 15, 2002 Controller's report on homeless services and the May 2002 Report of the Civil Grand Jury on Homelessness in San Francisco.

Following the retreat, the Local Board formed an Ad Hoc committee to develop a proposal for reformatting the Board. The Ad Hoc committee joined with the Local Board Steering Committee and held five meetings over a six-week period to develop a proposal. The meetings were well attended and produced some new and innovative ideas. What follows is the consensus proposal from the members of the Ad Hoc/Steering Committee on restructuring. The full Local Board passed the proposal unanimously at its meeting January 10, 2005.

The following includes the assumptions upon which the proposal is made, the vision, mission statement, and goals of the Local Board, and recommendations on the size, appointment process, functions, committee structure, and staffing of the restructured Local Board. The current members of the Local Board believe that this proposal represents the best opportunity for a revitalized and viable Local Homeless Coordinating Board in keeping with the City's goal to end homelessness in San Francisco.

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| Planning Assumptions: | <ul style="list-style-type: none">▪ The Local Board will exist and be a viable body.▪ Restructuring will lead to a functional Local Board that is respected as a leader in homeless policy.▪ Restructuring will depoliticize Local Board activities.▪ All current members will submit their resignations from the existing Local Board.▪ New Board members will be committed to serving on the Local Board and will attend all meetings. More than 3 unexcused absences in a year will be grounds for removal.▪ City department staff will not serve as members of the Local Board. City staff will support Board efforts, will provide relevant and necessary information, and will attend meetings.▪ Additional staff will be allocated to the Local Board. (see Staffing, below)▪ Experts in the field of homelessness (outside of government agencies) will support the efforts of the Local Board. |
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[Email Address]

ASSISTANT PROFESSOR OF CHEMISTRY
DR. [Name]
[Address]
[City, State, Zip]
[Phone Number]
[Email Address]

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| Vision & Mission: | <p>The Local Homeless Coordinating Board within a 'Housing First' model envisions developing a continuum of services whose ultimate goal is to prevent and eradicate homelessness in the City and County of San Francisco. All efforts are aimed at permanent solutions, and the range of services is designed to meet the unique and complex needs of individuals who are threatened with or currently experiencing homelessness.</p> <p>Guiding principles of the Local Homeless Coordinating Board include:</p> <ul style="list-style-type: none"> ▪ One unified citywide plan to prevent and eradicate homelessness, which is supported by all key stakeholders. ▪ An integrated, coordinated, and flexible system of care that is responsive to the diverse needs of the homeless population. ▪ A range of services designed to promote permanent solutions. ▪ Accessible services with multiple points of entry. ▪ No time limit for clients service eligibility. ▪ Participation of homeless individuals. ▪ Equitable dispersal of housing and supportive services. ▪ Culturally competent non-judgmental systems of care. ▪ Non-discrimination in the provision of services. ▪ Disability access in the provision of services. ▪ Special emphasis on reaching underserved neighborhoods (Bayview-Hunters Point, Mission, Western Addition, Haight-Ashbury, and Visitacion Valley). ▪ A regional vision that elicits multi-jurisdictional cooperation from other Bay Area counties. ▪ Evaluation of the effectiveness of services through monitoring and assessment. |
| Goals: | <ul style="list-style-type: none"> ▪ The Mayor and the Board of Supervisors will follow the advice of the Local Homeless Coordinating Board on issues relevant to homelessness. ▪ The Local Homeless Coordinating Board will be the lead body for policy advice and oversight of homeless issues in San Francisco. ▪ All proposed legislation, budget actions, and ballot initiatives related to homelessness will be submitted to the Local Homeless Coordinating Board for review and comment before adoption. ▪ The Local Homeless Coordinating Board will formalize and sustain relationships with policy makers in other Bay Area communities and participate actively in a regional approach to solving homelessness. ▪ The Local Homeless Coordinating Board will investigate means to get more non-City funds for homeless services. ▪ The Local Homeless Coordinating Board will compile and analyze data collected from service providers and City departments. |
| Size & Appointment Process: | <ul style="list-style-type: none"> ▪ Nine-member board. ▪ Half appointed by the Mayor, half by the Board of Supervisors. ▪ The odd number member to be appointed by a neutral party (Controller). |

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| | <ul style="list-style-type: none"> ▪ Three unexcused absences in a year are grounds for removal. ▪ Representation will include homeless, formerly homeless, community and advocacy organizations, service-provider agencies, business and corporate sectors, and the foundation community, but <u>will not</u> involve designating specific seats for specific constituencies. |
| Functions: | <ul style="list-style-type: none"> ▪ Oversee the HUD McKinney process. ▪ Review and comment on local homeless legislation. ▪ Monitor the implementation of the Continuum of Care and the 10 Year Plan to end Chronic Homelessness. ▪ Gather community input on homelessness. |
| Committees: | <ul style="list-style-type: none"> ▪ Committees will be stronger and will be the locus of work for the Local Board. ▪ Committees will include broad community representation. ▪ Each member of the Local Board will chair or co-chair (depending on the size of the Local Board) a committee. ▪ Committees will include: <ul style="list-style-type: none"> ○ McKinney/Vento Funding – Coordinates and manages the HUD McKinney/Vento application process. This committee will also explore new revenue streams for existing programs that may be phased out of McKinney/Vento funding because of federal policy shifts. ○ Ten-Year Plan/ Continuum of Care – Will develop unified strategy involving both plans. ○ Legislation – Will review all homeless initiatives before adoption of any new measures. ○ Steering – Will set the agenda for Full Board meetings, will assign items to committee for consideration, will create new committees as is appropriate, will act as the Membership Committee. Steering will be comprised of Local Board chairs and committee chairs. ○ Ad Hoc – (short term) Committees as needed to address emerging issues. ○ Shelter Monitoring – Created through Ordinance 283-04, the role of the Shelter Monitoring Committee is to provide the Mayor, the Board of Supervisors, the Local Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters. While separate from the Local Board, the Local Board proposes that one member of the Local Board also serve as a member of the Shelter Monitoring Committee in order to ensure coordination between the two bodies. |
| Staffing: | <ul style="list-style-type: none"> ▪ Executive Director ▪ Administrative Assistant ▪ Functions for staff will include policy and data analysis, grant writing and coordinating Local Board Committees and regional coordination efforts. |

CORRECTED NOTICE (12/2/05)**SAN FRANCISCO LOCAL HOMELESS
COORDINATING BOARD****AGENDA**

Wednesday, December 7, 2005

1:00 – 3:00 PM

25 Van Ness Avenue, 8th Floor

Human Rights Commission Conference Room

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- I. Introductions
- II. Sunshine Ordinance Training
- III. Role/Scope of the Local Homeless Coordinating Board
- IV. Timeline of McKinney-Vento Application Process
- V. Announcements
- VI. Public Comment

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Father John Hardin
Robertta Rosenthal
Richard Springwater
Ruth Nunez
Laura Guzman
L.S. Wilson
Barbara Blong
Rev. Harry Chuck
Christine Ma, M.D.

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DEPARTMENT OF THE HISTORY OF ARTS
AND ARCHITECTURE

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